

Town of Mendon

Selectboard

March 18, 2013

Members of Selectboard present: Greg Smith, Larry Courcelle

Town Officers and employees present: Sara Tully, Town Administrator, Bill Ellis, Road Commissioner

Residents and visitors present: None

The Selectboard Meeting was called to order at 5:40 PM at the Town Office.

Announcements

Congratulations to Jonathan Reynolds for being elected to the School Board and to Caroline Schneider for being elected as the Town Treasurer.

Selectboard meetings for April have been rescheduled to April 1, April 15, and April 29.

Dog Licenses are due April 1, 2013

Annual Organizational Matters

L. Courcelle moved to appoint Greg Smith Chair of the Selectboard. Motion seconded by G. Smith. The motion passed unanimously.

G. Smith moved to appoint Larry Courcelle Vice-Chair of the Selectboard. Motion seconded by L. Courcelle. The motion passed unanimously.

G. Smith moved to appoint Sara Tully Clerk of the Selectboard. Motion seconded by L. Courcelle. The motion passed unanimously.

G. Smith moved to set the meeting schedule of the Selectboard on the second and fourth Mondays of the month at 5:30PM at the Town Office. Motion seconded by L. Courcelle. The motion passed unanimously.

G. Smith moved to adopt a modified version of Roberts Rules of Order as the Selectboard's rules of procedure. Motion seconded by L. Courcelle. The motion passed unanimously.

G. Smith moved to use the Rutland Herald for required published notifications of the Selectboard. Motion seconded by L. Courcelle. The motion passed unanimously.

L. Courcelle moved to appoint Greg Smith, Larry Courcelle and Ira Pike as fence viewers. Motion seconded by G. Smith. The motion passed unanimously.

L. Courcelle moved to appoint Rod MacCuiag as Poundkeeper. Motion seconded by G. Smith. The motion passed unanimously.

L. Courcelle moved to appoint Bill Ellis as Tree Warden. Motion seconded by G. Smith. The motion passed unanimously.

L. Courcelle moved to designate the Merchants Bank as the bank of record. Motion seconded by G.

Smith. The motion passed unanimously.

Motion by G. Smith to extend the expiration of the Harassment Policy, Sexual Harassment Policy, Smoking and Tobacco Policy and the Health and Safety Policy until April 1, 2013. Seconded by L. Courcelle. The motion passed unanimously.

Administrative Matters

Selectmen's Orders were reviewed and signed.

L. Courcelle moved to approve the minutes of 2/25/13. Seconded by G. Smith. The Motion passed unanimously.

Old Business

Appointment of Officers The Selectboard reviewed the list of Appointed Offices. Appointment will be made on April 1, 2013.

Tax Sale The Bjarne Skjetne property at 1967 Route 4 in Mendon sold at tax sale for \$15,500 to Will Ehmann. The taxes owed including interest, fees, costs and penalties totaled \$12,988.32. The balance will be forwarded to Mr. Skjetne. Mr. Skjetne has one year to redeem the property for the amount sold at tax sale plus interest.

Notch Road Dumping B. Ellis reported and provided picture of piles of trash and construction debris off the Notch Road. Lengthy discussion of ways to stop the illegal dumping. The town is considering various ways stop the criminal activity including post signs, utilizing video surveillance and issuing fines.

FEMA Project Status G. Smith signed the improved project requests for R4A, R15, R17. The Selectboard discussed appealing the denied Scope change request for R4A, R15, R17. It was decided that G. Smith will contact the D. Conger, Engineer, Dubois & King, to get his professional opinion regarding the strength of the town's case regarding the appeal. The Selectboard will move forward with the appeal if it is cost effective. The town is currently waiting for response from FEMA on Scope Change Requests for R3-1 thru 4, R4, R11 and R13. The Scope change request approved for R12.

State of Vermont Class 2 Roadway Grant and Structures Grant Applications are due 4/15/13. S. Tully will prepare a Class 2 Roadway grant application for resurfacing Townline Road. S. Tully will prepare a Structures Grant application for the first culvert on Journeys End.

AOT Town Highway and Bridge Standards The Selectboard and B. Ellis discussed the new version of the AOT Town Highway and Bridge Standards. B. Ellis reported that the Town of Mendon Highway Specifications have more stringent regulations than the AOT Town Highway and Bridge Standards. The Town is eligible for increased state grant funding and FEMA funding if the AOT Town Highway

and Bridge Standards are adopted annually.

Motion by G. Smith to adopt the AOT Town Highway and Bridge Standards. Motion seconded by L. Courcelle. The motion passed unanimously.

VLCT PACIF Equipment Grant B. Ellis requested the town apply for a VLCT PACIF Equipment Grant to help pay for some safety signs and barricades. The town can apply for up to \$2,000 with 50% matching funds. S. Tully will complete the application.

Vermont Council on Rural Development's Vermont Digital Economy Project S. Tully and N. Gondella have completed a grant application requesting services from the Vermont Council on Rural Development's Vermont Digital Economy Project to redesign the town's website. The town should receive notification from this application the first week of April.

Public Works Emergency/Non-Emergency Mutual Aid Agreement G. Smith presented recommended changes to the Public Works Emergency/Non-Emergency Mutual Aid Agreement that would define "Gross negligence", loaned equipment would be operated by trained and/or certified operators, and reimbursements for overtime would be reviewed with the borrowing town. L. Courcelle will submit Mendon's suggestions to the Regional Planning Commission.

New Business

New England Municipal Clerk Institute G. Buck submitted a memo to the Selectboard requesting funds to attend the New England Municipal Clerk Institute, a three year program costing \$2,550. The Selectboard supports continuing education, but the town does not have a budget to support the full tuition. G. Buck will apply for a financial scholarship with a letter of support from the Selectboard.

Liquor Control Board

G. Smith moved to adjourn the Selectboard Meeting at 8:30 PM until after the Liquor Control Commission Meeting. The motion was seconded by L. Courcelle. The motion passed unanimously.

G. Smith moved to convene the Liquor Control Commission at 8:30 PM at the Town Office. The motion was seconded by L. Courcelle. The motion passed unanimously.

Motion by L. Courcelle to approve the Liquor Licenses for:

- A. Countryman's Pleasure
- B. The Vermont Inn
- C. Ski Mendon Management, LLC dba Mendon Mountainview Lodge
- D. Mendon Mountain Orchards
- E. TP Hospitality dba Red Clover Inn

The motion was seconded by G. Smith and the motion passed unanimously.

Two additional Liquor Licenses were reviewed and tabled until forms could be completed

Mendon House dba Mendon Country Store – Liquor and Tobacco
Landrock, LLC dba The Snow Angel Tavern

G. Smith moved to adjourn as the Liquor Control Commission at 8:40 PM. The motion was seconded by L. Courcelle. The motion was passed unanimously.

The Selectboard Meeting was called to order at 8:40 PM at the Town Office.

There being no further business, L. Courcelle moved to adjourn at 8:50 PM. Motion carried.

Date Approved _____

Greg Smith

Sara Tully –Clerk of the Board

Larry Courcelle