

Town of Mendon

Selectboard

October 28, 2013

Members of Selectboard present: Greg Smith, Larry Courcelle

Town Officers and employees present: Sara Tully, Town Administrator, Bill Ellis, Road Commissioner, Nancy Gondella Office Manager/Bookkeeper

Residents and visitors present: None

The Selectboard Meeting was called to order at 5:40 PM at the Town Office.

Administrative Matters

Selectmen's Orders were reviewed and signed.

L. Courcelle moved to approve the minutes of 10/14/13. Seconded by G. Smith. The motion passed unanimously.

Old Business

Health Insurance 2014 The Selectboard decided to set the amount to fund health insurance at \$6965 for a single plan, \$13,770 for a two person plan and \$18,761 for a family plan. The level of funding was determined based on costs of the BCBS Gold Standard Plan premiums plus an additional amount per plan (\$1,000 single, \$1750 two person, \$2,000 family) to pay for additional premium costs or managing out of pockets costs. The town will allow employees to purchase any of the plans from either BCBS or MVP and the funding can be used for premiums, deductibles, out of pocket costs, including funding through an H.S.A. The town is not willing to expend additional funds to administer an H.R.A. The Selectboard authorized the employees to utilize the town computers and staff to assist in signing up for VT Health Connect if they choose.

Motion by G, Smith to authorize the town office staff to register Mendon on VT Health Connect system with funding at \$6965 for a single plan, \$13,770 for a two person plan and \$18,761 for a family plan for health care coverage for calendar year 2014. Motion seconded by L. Courcelle. The motion passed unanimously.

Town Website The new website is up and running. N. Gondella is looking for feedback after review. Motion by G. Smith to adopt the Mendon Website Policy and Privacy Statement as presented by N. Gondella. Motion seconded by L. Courcelle.

Selectboard It is with regret that the Selectboard accepts a letter of resignation from Ira Pike. The vacancy on the Selectboard will be posted within 10 days as required.

Town Clerk Vacancy The Selectboard continues to solicit for interested candidates to come forward. The Selectboard discussed sending a letter to the voters regarding the vacancy as Town Clerk and Selectboard.

Town Shop B. Ellis discussed that he removed an oil tank from the rear of the building and cleaned out the ditchline diverting water away from the building. The Selectboard discussed obtaining new cost estimates to doing only repairs that would ensure the building remains structurally sound and painting the building.

Town Office Maintenance S. Tully reported there is trim boards needing repair in various location on the exterior of the building. S. Tully will get quotes to repair and paint the damaged areas on the exterior of the building.

McLaughlin Falls Road Winter Maintenance Plan B. Ellis confirmed that the town will contract with Matt Towne to open McLaughlin Falls Road in a heavy snow fall for \$200 per plow. Dispatching Mr. Towne will be at the discretion of the Road Commissioner.

Salt Shed Repairs The Selectboard discussed how to move forward with determining the scope and cost of the repairs to the deteriorating foundation of the Salt Shed. S. Tully will request a cost estimate for engineering from Dubois and King determine an appropriate solution and cost estimate for repairs to the Salt Shed.

Salt Purchase B. Ellis asked the Selectboard whether to purchase salt under the state contract which would be supplied through American Rock Salt or to purchase salt from our usual supplier Cargill. The price is the same with either company. Due to the fact that the price is the same, the Selectboard stated they were comfortable with either company.

Woodward Road Emergency Maintenance Plan The culvert damage from T.S. Irene will be repaired next year. B. Ellis has determined an emergency maintenance plan for Woodward Road with Casella Construction if needed.

Zoning Fees S. Cosgrove submitted a request to add a fee for a commercial garage for \$200 + \$.10 per sq. ft. and change a residential garage from \$50 + \$.10 per sq. ft. to \$100 + \$.10 per sq. ft. The Selectboard asked what the Zoning Fee Structure looks like in other towns, what Mendon's history of income from permits and what type of permits we have issued. The Selectboard elected not to make any changes now to the fee structure until they are able to look at the entire fee structure as a whole.

Cemetery Fees The Selectboard reviewed a letter from Cemetery Commissioner, Mike Barone regarding the cost of cemetery plots. The Selectboard asked for further clarification and requested M. Barone resubmit the request.

Emergency Cost Recovery Services ECRS submitted a letter to the Selectboard terminating the

services they provide for the Town. The stated reason for terminating these services is that without an effective ordinance adopted by the Selectboard, it is not cost effective for the company to try to collect the fines.

There being no further business, G. Smith moved to adjourn at 8:50 PM. Motion carried.

Date Approved _____

Greg Smith

Sara Tully –Clerk of the Board

Larry Courcelle