Town of Mendon

Selectboard July 11, 2016

Members of the Selectboard present: Larry Courcelle, Geoff Wells, Richard Wilcox

Town Officers and employees present: Sara Tully, Town Administrator, Bill Ellis, Road Commissioner, Phil Douglas, Constable

Residents and Visitors present: None

The meeting was called to order at 5:30 PM at the Town Office.

Additions/deletions to the Agenda: Motion by L. Courcelle to add ADA Regulations, FCC Regulations, Tax Appeals, Recreation Field and Fire Department False Alarms to the agenda. Seconded by G. Wells. The Selectboard unanimously approved the motion.

Announcements

Town of Mendon received recognition at the creation of the Jim Jeffords State Forest ceremony on July 5, 2016.

Board of Civil Authority Hearing, July 12, 2016 at 5:30 PM at the Town Office.

Red Cross Shelter Training, July 13, 2016 at the Chittenden Town Office at 7:00 PM.

Election Officials Training, July 14, 2016 at 3:30 PM at the Town Office

Administrative Matters

Selectmen's Orders approved and signed.

Bond Paperwork The Chair completed the Appointment of Authorized Representatives Form for Marie Conway and Nancy Gondella to draw funds from the bond for the Town Garage Improvement Project.

<u>Minutes of Previous Meetings</u>: L. Courcelle moved to approve the minutes of 06/27/16. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Business:

2016-2017 Tax Rate & waive late filing see for HS 122 form

Motion by L. Courcelle to accrue the following expenses from the 2015-2016 budget totaling \$44.848:

Ψ11,010.			
11-7-20-520.00	Continuing Education	New England Conference –	\$550
		Nancy	
11-7-41-606.10	Winter Salt	To fill new salt shed	\$20,000
11-7-41-607.10	Liquid Chloride	To treat salt	\$7,500

11-7-41-608.10	Winter Sand	To fill new salt shed	\$9,000
11-7-45-616.10	Summer Gravel	For additional road projects	\$5,000
11-7-45-629.10	Recreation Programs	To Barstow Youth Club	\$2,500
21-6-02-486.00	Preservation Revenue	Final recording transfer	\$123
21-6-02-492.20	Law Enforcement Revenue	Final fine transfer	\$175

Motion seconded by G. Wells. The motion passed unanimously.

L. Courcelle moved to rollover \$40,000 to offset the amount to be raised by taxes for the 2016-2017 fiscal year. Motion seconded by R. Wilcox. The motion passed unanimously.

Motion by L. Courcelle to set the 2016-2017 Tax Rates:

Homestead = \$1.7957 Non-Residential = \$2.0318 (\$.5133+\$1.2814+\$.0010) (\$.5133+\$1.5175+\$.0010)

Municipal Tax Rate: \$.5133

2016-2017 Amount to be raised by taxes \$901,398 2016-2017 Municipal Grand List \$1,756,260

Education Tax Rate:

Homestead = \$1.2814 Non-Residential = \$1.5175

Local Agreement Tax: \$.0010

Eligible properties (4)

Voter approved Property Assessment Exemption \$30,000 = 160,000/100

Total Exemption \$1,600 2016-2017 Municipal Grand List \$1,756,260

Motion seconded by G. Wells. The motion passed unanimously.

2016-2017 Tax Rate Summary:

Municipal Tax Rate= \$.011 decrease or .2% decrease

Education Tax Rate:

Homestead = \$1.2814 a \$.0231 decrease or 1.8% decrease Non-Residential = \$1.5175 a .0331 increase or 2.2% increase

Total Homestead = \$.0341 decrease or 1.9% decrease

Total Non-Residential = \$.0221 increase or 1.1% increase

Motion by L. Courcelle to waive the penalty for filing the HS122 form late for the 2016-2017 Tax Year. Motion seconded by R. Wilcox. The motion passed unanimously.

ADA Regulations and FCC Regulations S. Tully reported that a private citizens questioned whether the Town Office was ADA accessible and whether the Town is properly following FCC

regulations regarding use of the town radios by the road crew. Last year, the town contacted VLCT PACIF and the Vermont Center for Independent Living and had each organization conduct an evaluation to assure Mendon meets all ADA regulations. The Town of Mendon also complies with all FCC Regulations regarding the use of town radios.

Almo Tax Sale Motion by L. Courcelle to rescind the motion made on 6/27/16 to spend up to \$3,000 to rectify an outstanding lien issue because it was contingent on advisement by legal counsel and VLCT, the town insurance carrier. The Board was advised not to proceed and a claim has been submitted to VLCT PACIF if necessary. Motion seconded by G. Wells. The Selectboard unanimously passed the motion.

Tax Appeals The Selectboard would like to be informed by Spencer Potter, Tax Assessor, when a property is lowered by a substantial amount.

Garage Improvement Project The preliminary plans have been approved. There will be two additional feet of pavement required. The foundation blocks will set on top of the pavement instead of burying the blocks. The foundation will also be buttressed requiring 76 additional blocks at \$55 each for a total of \$4,180. There will be additional trucking costs for these blocks. The building is scheduled for delivery the second week of September and should take two weeks to construct.

Motion by R. Wilcox to spend up to \$6,000 for additional buttress blocks and trucking. Motion seconded by L. Courcelle. The motion passed unanimously.

Motion by L. Courcelle to spend \$2,275 for the additional cost of specialty blocks to complete the foundation. Motion seconded by R. Wilcox. The motion passed unanimously.

Grants S. Tully provided an overview of the status of 5 outstanding grants.

Recreation Field B. Ellis asked if the Selectboard wanted the road crew to install the basketball hoop, trim brush, trees and weeds, and remove benches in disrepair at the recreation field. The Selectboard approved.

Office Personnel The Town of Mendon will be looking for a temporary employee with management and grant experience to cover an employee taking family leave from September to November. S. Tully will research and provide options to the Selectboard.

Fire Department False Alarms P. Douglas reviewed the false alarm call with the Selectboard.

agreed.	perties for non-payment of fines. The Selectboard
significant embankment failure that threa	ate on the property on Route 4 that has experienced a atens the structure of the house. S. Tully is working with regulations from the Department of Public Safety and ion.
=	s moved to adjourn the Selectboard Meeting at 7:47 PM. ectboard unanimously approved the motion.
Date approved	
Larry Courcelle	Sara Tully, Selectboard Clerk
Geoff Wells	

Richard Wilcox