

Town of Mendon

Selectboard

July 24, 2017

Members of the Selectboard present: Geoff Wells, Scott Bradley

Town Officers and employees present: Sara Tully, Town Administrator, Phil Douglas, Constable/Planning Commission, Nancy Gondella, Bookkeeper/Office Manager

Residents and Visitors present: None

The meeting was called to order at 5:30 PM at the Town Office.

Additions/deletions to the Agenda: Motion by G. Wells to approve the agenda with the addition of the KA Bagley Contract and Town Contracts for regular purchases to the agenda. Seconded by S. Bradley. The motion passed unanimously.

Administrative Matters

Selectmen's Orders approved and signed.

Minutes of Previous Meeting: Motion by G. Wells to approve the minutes of 7/10/17. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

Business:

Financial Analysis N. Gondella provided a year end analysis and recommended \$68,900 in accruals for Mascoma Line of Credit Payoff, CAI technologies software, Clerk/Treasurer salary, Road Crew salaries, payroll benefits and increase in health insurance benefits. This would leave a cash balance forward number of \$53,100. S. Tully presented the proposed tax rate utilizing the \$53,100 cash forward amount to reduce the amount need to be collected by taxes. The Homestead Rate would increase less than 1% and the Non-residential rate would decrease by 3.5%. Motion by G. Wells to approve the accruals totaling \$68,900 and use a cash balance forward number of \$53,100 to reduce the amount to be collected by taxes. Motion seconded by S. Bradley and the motion passed. Attached is list of accruals.

Set 2017/2018 Tax Rate Motion by G. Wells to set the 2017-2018 Tax Rate as follows:

2017/2018 Tax Rate:

Homestead = \$1.8129 Non-Residential = \$1.9596
(\$1.5192+\$1.2922+\$0.0015) (\$1.5192+\$1.4389+\$0.0015)

Municipal Tax Rate: \$.5192
2017-2018 Amount to be raised by taxes \$908,088
2017-2018 Municipal Grand List \$1,749,112

Education Tax Rate:
Homestead = \$1.2922
Non-Residential = \$1.4389

2017-2018 Summary:
Municipal Tax Rate= \$.0059 increase or 1.15% increase
Education Tax Rate:
Homestead = \$1.2922 a \$.0108 increase or .8% increase
Non-Residential = \$1.4389 a \$.0786 decrease or 5.2% decrease
Total Homestead = \$.0172 increase or less than 1% increase
Total Non-Residential = \$.0722 decrease or 3.5% decrease

Local Agreement Tax: \$.0015
Eligible properties (6)
Voter approved Property Assessment Exemption \$40,000 = 240,000/100
Total Exemption \$2,400
2017-2018 Municipal Grand List \$1,749,112

The Motion was seconded by S. Bradley and the motion passed.

Rolston Rest The Trust for public land submitted a contingent right of way easement and release of rights to allow the Town of Mendon emergency access across the road so called ‘A. Johnson Bypass’. The Selectboard had legal counsel Chris Corsones review the document and the Board discussed his comments. S. Tully will submit comments back to the Trust for Public Lands.

Rutland County Sheriff Contract Motion by G. Wells to approve the contract presented by the Rutland County Sherriff for \$63,715 to provide law enforcement services for the Town of Mendon between July 1, 2017 to June 30, 2018. Motion seconded by S. Bradley and the motion passed. The Board signed the contract.

Reappraisal Order The Selectboard reviewed the Notice to Reappraise Order from the Vermont Department of Taxes. The Town of Mendon must complete a reappraisal by

April 1, 2020. The Selectboard signed the required compliance plan Form RA-308 indicating the Town of Mendon will conduct a town wide reappraisal by 2020. The Town will start preparing a Request for Proposals for an independent contractor to conduct the reappraisal. The town has funds set aside in the Reappraisal Reserve Fund to pay for the reappraisal.

Rutland City Fire Protection Contract Discussion tabled pending review of the new contract submitted by Rutland City.

Chittenden/Mendon Shelter Plan Memo of Understanding A draft Memo of Understanding for the opening and payment of expenses for the Barstow Shelter is being reviewed by each town's emergency management departments. It is expected it will be presented to the Selectboards of Mendon and Chittenden within the next two weeks for comments and approval. Once approved both towns will present to the Barstow Unified Union School District for approval.

ATV's for Sale B. Ellis is obtaining an estimated value of the ATV's and then Mendon will advertise them for sale via a sealed bid process.

Warning Special Town Meeting August 28, 2017 Motion by G. Wells to approve and sign the warning for a Special Town Meeting to be held August 28, 2017 at the Town Office at 6 PM. Motion seconded by S. Bradley and the motion passed. The Selectboard signed the warning to be posted by July 28, 2017 and to be mailed with the tax bills this week as well as to the voter checklist. A memo explaining H. 42 approved by the legislature in May and the request to appoint a clerk and treasurer will be sent with the warning.

The warning reads:

Article 1 - Shall the Town, in accordance with 17 VSA 2651(e-f), authorize the Selectboard to appoint the Town Clerk and the Town Treasurer?

KA Bagley Contract The Selectboard signed a contract for KA Bagley to provide roadside mowing services.

Contracts for Routine Purchases The Selectboard authorized Bill Ellis and Sara Tully to sign contracts for routine services that are included in the General Fund Budget with notification to the Selectboard.

Old Turnpike Road Project S. Tully asked for authorization to sign a contract for Mendon

Trucking for \$8, 870 to complete the Old Turnpike Road Erosion Control Project through funding from the Better Roads Program formerly approved by the Selectboard in August 2016. The Selectboard approved S. Tully can sign this contract as work will start this week.

There being no further business, G. Wells moved to adjourn the Selectboard Meeting at 6:50 PM. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

Date approved _____

Geoff Wells

Sara Tully, Selectboard Clerk

Scott Bradley