

Town of Mendon

Selectboard

March 11, 2019

Members of Selectboard present: Richard Wilcox, Geoff Wells, Scott Bradley

Town Officers and employees present: Sara Tully, Town Administrator, Bill Ellis, Road Commissioner,

Mendon Planning Commission present: Teri Corsones, Fred Bagley, Nicole Kesselring, Fred Bagley, Justin Lindholm

Visitors present: Ed Bove, RRPC

The Selectboard Meeting was called to order at 4:56 PM at the Town Office.

Agenda: R. Wilcox moved to approve the agenda. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

Annual Organizational Matters: Motion by G. Wells to appoint Richard Wilcox, Chair, of the Selectboard, Geoff Wells, Vice-Chair, of the Selectboard, Sara Tully, Clerk of the Board, the meeting schedule for the Selectboard will be the second and fourth Monday of Month at 5:00 PM at the Town Office, the Rules of Procedure are adopted and will be available upon request, the official newspaper will be the Rutland Herald, the appointed fence viewers are Justin Lindholm, Geoff Wells and Scott Bradley, the appointed poundkeeper and Animal Control Officer is Rod MacCuiag, the appointed Tree Warden is Bill Ellis. Motion seconded by S. Bradley. The motion passed unanimously.

Motion by G. Wells to adopt the Mendon Open Meeting Law Policy. Motion seconded by R. Wilcox. The motion passed unanimously.

VTRANS Codes and Standards The VTRANS Codes and Standards are typically adopted by the Selectboard in March. These Codes and Standards are currently being reviewed to coordinate with the Municipal Roads General Permit to make sure the regulations match. The State is soliciting comments on draft standards until April 26th. S. Tully will provide the recommended standards for adoption as soon as they are available.

The Selectboard directed S. Tully to send the Open Meeting Law Policy to all appointed Boards and Commissions and have them sign off on receiving it.

2019-2020 Goals and Objectives The Selectboard reviewed and prioritized the Goals and Objectives of the Selectboard.

Administrative Matters

Selectmen's Orders were reviewed and signed.

Minutes of Previous Meeting: G. Wells moved to approve the minutes of February 25, 2019. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

Business

Town Plan The Selectboard requested a joint meeting with Planning Commission and RRPC to discuss the finalization of the Town Plan and compliance with the Municipal Planning Grant. T. Corsones reported that the Planning Commission has been working on the various sections of the plan. They expect to have a draft for the Selectboard after their April meeting. R. Wilcox wanted to make sure there was ample time for the Selectboard and the public to comment on the plan and have any changes be incorporated in the draft for adoption. E. Bove discussed required submissions to the state to comply with the closeout of the Municipal Planning Grant. Mendon is on target to meet the deadline of May 31, 2019 and submit all documentation to the State by the end of June. The RRPC will continue to assist the town through the public hearing process and adoption. The Selectboard and Planning Commission thanked the RRPC for their assistance.

Recap Town Meeting The Selectboard discussed Town Meeting with regards to the budget approval, appropriations and space at the Cortina. The Selectboard would like to sincerely thank the Cortina for allowing us to use the facility for the meeting.

Local Emergency Management Plan S. Tully reported that P. Douglas has submitted a draft of the LEMP 2019 to the RRPC for comments. P. Douglas will review and incorporate suggestions into the plan and present the final draft for adoption by the Selectboard. R. Wilcox requested a copy of the plan to review.

Uniforms S. Tully requested the highway department wear the uniforms the town spent \$1,400 to purchase.

Truck Replacement B. Ellis and S. Bradley continue to evaluate truck options for what is best for our application. They should have a recommendation for the Selectboard at the next meeting.

Grant Applications & Status of Existing Grants S. Tully provided an update on the current status of the issued grants in Mendon. The VTRANS Structures Grant and Class 2 Roadway Grant applications are due .

There being no further business, R. Wilcox moved to adjourn at 6:45 PM. Motion seconded by G. Wells. Motion carried.

Date Approved _____

Richard Wilcox

Sara Tully - Clerk of the Board

Geoff Wells

Scott Bradley