

Town of Mendon



2020 Annual Report

Financial Reports
July 1, 2019– June 30, 2020

Budget Proposals
July 1, 2021— June 30, 2022

Town of Mendon Vermont

www.mendonvt.org
Town Office Staff

Town Office Hours: Mon. - Thurs. 9:00 AM- 4:00 PM, closed Fri.

Phone: 775-1662 *Current Town Office hours have been amended due to COVID-19 safety protocols and are subject to change, please see www.mendonvt.org for most current information.

Animal Control Officer – Rod MacCuaig		775-1545
Bookkeeper/Assistant Clerk – Jesse Bridge	mendonbookkeeper@comcast.net	775-1662
Collector of Delinquent Taxes - Nancy Merrill		775-4689
Dir. Public Safety/Constable – Phil Douglas	*in an emergency dial 911	775-1662 or 345-5923
Fire Warden – Seth Bridge		558-1944
Health Officer - Sara Hebert Tully	mendonadmin@comcast.net	775-1662 or 558-3935
Planning Commission - Therese Corsones		773-3413
Road Commissioner - Bill Ellis		773-4402
Selectboard:		
Larry Courcelle		775-2852
Richard Wilcox		775-3351
Tax Assessor - Spencer Potter		802-496-9689
Town Administrator - Sara Hebert Tully	mendonadmin@comcast.net	775-1662 or 558-3935
Town Clerk- Nancy Gondella	mendontown@comcast.net	775-1662
Town Treasurer- Nancy Gondella	mendontown@comcast.net	775-1662
Zoning Administrator - Steve Cosgrove		775-0065

Meeting Schedule

All meetings are currently being conducted remotely. Please check the Mendon website for connection information.

Planning Commission	First Monday at 5:15 PM at Town Office
Selectboard	Second and fourth Monday at 5:00 PM at Town Office
Zoning Board of Adjustment	Meets as required

Important Dates

February 23, 2021	Barstow Unified Union School District Meeting, 6:30 PM
March 1, 2021	Remote Public Informational Hearing, 6:00PM
March 2, 2021	Town of Mendon Annual Meeting polls open 8:00 AM- 7:00 PM, Town Garage
March 8, 2021	Taxes Due at the Town Office
April 1, 2021	Dog License registration due at the Town Office
TBD - April 2021	Community Visit: Mendon on the Move
September 13, 2021	Taxes Due at the Town Office

Table of Contents

Town Officers: Elected and Appointed	3
Highlights & Objectives	6
Mendon Town Independent Auditor's Report	9
Management Discussion and Analysis	12
Budget History	19
2021-2022 Estimated Municipal Tax Rate	23
2021-2022 Budget	24
Schedule of Outstanding Bond Payments	28
Reserve Fund Balances	29
Financing for the Future:	
Office Maintenance Fund Timeline	31
Preservation Fund Timeline	32
Office Equipment Fund Timeline	33
Highway Equipment Fund Timeline	34
Highway Improvement Fund Timeline	35
Bridge & Culvert Fund Timeline	36
Public Safety Fund	37
Community Visit: Mendon on the Move	38
Town Officers' Reports	
Town Clerk Report	39
Department of Public Safety Report	42
Delinquent Tax Collector Report	44
Dog License Report	44
Record of Vital Statistics	45
Planning Commission Report	46
Zoning Administrator Report	46
Assessor's Report	47
Cemetery Commission Report	47
Recreation Committee Report	48
Road Commissioner Report	49
Community Organizations:	
Appropriations Articles	51
Barstow Youth Club	53
Mendon Historical Society	54
Rutland Free Library	55
Rutland Regional Planning Commission	56

School Reports

RNESU Board of Directors Report	57
RNESU Superintendent Letter	58
BUUSD Board of Directors Report	59
Minutes of Annual Town Meeting 3/3/20	61
Remote Public Informational Meeting Notice 3/1/21	66
Handout to Access the Remote Public Informational Meeting	68
2021 Town of Mendon Warning 3/2/21	69
2021 Town of Mendon Sample Ballot	70
Recognition of Service: Geoff Wells	71

Cover: Mendon informational panels located near the Town Office where the former Town Hall once stood. The panels were created and installed in 2020.

Barstow Graduating Class of 2020

It is a tradition to include the Barstow graduating class in the Mendon Town Report. Unfortunately, due to the COVID-19 pandemic, there was not a picture taken of the graduating class of 2020. Nevertheless, we are proud of these graduates and wish them well as they continue their education into high school.



Elected Town Officers

Office	Official	Term Ends
Moderator (one year)	Christopher Corsones	2021
Selectboard (three years)	Geoff Wells	2021
	Richard Wilcox	2022
	Scott Bradley (resigned September 2020)	2023
	Larry Courcelle (appointed November 2020)	
Delinquent Tax Collector (three years)	Nancy Bridge Merrill	2022
Justice of the Peace (two years)	Rich Carlson	2023
	Marie Conway	2023
	Al Wakefield	2023
	Lindsey MacCuaig	2023
	Betsy Reddy	2023
	Ann Singiser	2023
Constable (two years)	Phil Douglas	2022
	Hal Rosenzweig	2021
Town Agent (one year)	Hal Rosenzweig	2021



Christopher Corsones – Moderator



Geoff Wells and Richard Wilcox - Selectboard
Marie Conway – Assistant Clerk and Treasurer

Appointed Town Officers

Title	Name	Term Ends
Town Clerk	Nancy Gondella	3/31/23
Town Treasurer	Nancy Gondella	3/31/23
Assistant Clerk (Appointed by the Town Clerk)	Jesse Bridge Marie Conway	3/31/23 3/31/23
Assistant Treasurer (Appointed by the Town Treasurer)	Marie Conway	3/31/23
Road Commissioner (one year)	William Ellis	3/31/21
Road Commissioner Admin. (one year)	Sara Hebert Tully	3/31/21
Fire Warden (three years)	Geoff Wells (resigned July 2020) Seth Bridge (appointed July 2020)	1/31/23
Town Service Officer (one year)	Mary Ann Reich	4/14/20
Planning Commission (four years) (7 member board)	Fred Bagley Phil Douglas Neil Langer Gary Sihler Therese Corsones, Chair Justin Lindholm Vacancy	3/31/21 3/31/21 3/31/21 3/31/23 3/31/24 3/31/24 3/31/24
Zoning Administrator (three years)	Steve Cosgrove	3/31/22
Zoning Board of Adjustment (three years)	Jack Kennelly, Chair Therese Corsones Mike Curran Andrew Zak Harvey Zara	3/31/21 3/31/22 3/31/22 3/31/22 3/31/23
Town Recreation (four years)	Larry Courcelle Liam Fracht-Monroe Betsy Reddy Chad Galiano (resigned July 2020) Jesse Bridge Jim Reddy Leo Lawrence, <i>member emeritus</i>	3/31/21 3/31/21 3/31/23 3/31/23 3/31/24 3/31/24

Cemetery Commission Chairman (one year)	Scott Bradley (resigned September 2020)	3/31/21
Regional Transportation Commission (three years)	Phil Douglas Larry Courcelle, Alternate	3/31/22 3/31/22
Emergency Management (two years)	Phil Douglas	3/31/21
E911 Coordinator (two years)	Sara Hebert Tully	3/31/21
Rutland Regional Planning Commission (three years)	Larry Courcelle	3/31/21
Health Officer (three years)	Sara Hebert Tully	4/30/22
Deputy Health Officer	Mary Ann Reich	4/14/21
Regional Ambulance Service (three years)	Mary Ann Reich	3/31/21
Rutland County Solid Waste District Representative (three years)	Susannah Loffredo	3/31/21
Fence Viewers (one year)	Scott Bradley (resigned September 2020) Geoff Wells Justin Lindholm	3/31/21 3/31/21 3/31/21
Animal Control Officer/Poundkeeper (one year)	Rod MacCuaig	3/31/21
Tree Warden (one year)	William Ellis	3/31/21

The Town of Mendon is always looking for volunteers to fill various positions in Mendon. Town government can not operate without our volunteers. The time commitment of each appointment varies greatly from a few hours per year to a few hours per week. Please reach out to the Town Office to discuss what role you may be able to fill to help your local government run smoothly and efficiently.

Highlights and Objectives

Financial: The town ended FY20 with a surplus balance of \$155,109. The proposed budget for 2021-2022 reflects a \$23,759 or 2% increase in operating expenses over the 2020-2021 budget as presented by the Selectboard. The appropriation requests total \$10,342. The town did not expend the total of the Town Garage Bond and therefore the budget as presented reflects a \$10,000 reduction in the principal of the bond that will not be due this year. The budget experienced significant increases in appraisal services, health insurance and unemployment insurance.

Tropical Storm Irene Mendon received notification in May 2020 that FEMA has closed out all Tropical Storm Irene related projects. A balance of \$309,236 will remain in Irene Reserve Fund until the conclusion of the audit period in May 2022.

Infrastructure Improvements: COVID-19 slowed infrastructure improvements this year while grant funding for highway projects remained on hold for most of the 2020 calendar year. The construction of culvert 07-42 on Wheelerville Road was completed from an approved 2019 Agency of Transportation Structures Grant. This project totaled \$128,765 of which \$111,180 is eligible for grant reimbursement and the remaining \$17,585 paid by the town. Mendon contracted with Northwoods Excavating to complete the project. The Town completed an erosion control project on Wheelerville Road and Notch Road that consisted of replacing one culvert and ditching along the roadway of road segment identification #'s 197022 and 142153. The Mendon Road Crew completed the project at a cost of \$25,825.48 of which \$18,061.12 was reimbursed through a Better Roads Grant with the remaining paid by the town in the General Fund budget. The Town completed a ditching project on the Notch Road for Hydrologically Connected Road Segments 45646.1 and 45647.1 partially funded by the Grants-in-Aid Program FY20 for \$6,710. The town submitted a letter of intent to participate in this years Grants-in-Aid Program for FY21 and the town will soon identify Hydrologically Connected Road Segments to improve to acceptable stormwater standards with these funds.

FEMA Disaster DR 4445 There was a FEMA declared disaster in April 2019 due to flooding rains. Mendon experienced damage to the embankment approaching Bridge 25 on Medway. Culvert 07-32 on Wheelerville Road was overcome with flood waters and washed out around the culvert. Culvert 07-42 on Wheelerville was also overcome with high water which ran down the roadway to Bridge 11. The Town is still working with FEMA to determine what costs will be eligible for reimbursement. The cost of repairs were \$19,533.39 which does not include required upsizing of culverts by the Vermont Agency of Natural Resources. FEMA determined these were not eligible plans for work reimbursable by FEMA. FEMA also denied repairing any damage outside of the towns right of way at Bridge 25.

Mendon Town Plan The Planning Commission with the assistance of the Rutland Regional Planning Commission has redrafted the Town Plan. The Town Plan was readopted by the Selectboard on August 24, 2020. The Town Plan will be up for re-adoption Sept. 2028. The Mendon Town Plan received regional approval from the Rutland Regional Planning Commission on September 15, 2020. The Town Plan is posted on the Mendon website.

Elected Officials, Appointed Officials and Staff: Scott Bradley stepped down from the Selectboard and as Cemetery Commissioner. The Town would like to thank Scott for sharing his expertise and knowledge of highway operations and projects. The remaining members of the Selectboard appointed Larry Courcelle in November 2019 to fill the vacancy. Welcome back to the Selectboard Larry. Geoff Wells resigned as the Fire Warden in July 2020 and chose not to seek re-election to the Selectboard when his term expires in March 2021. We thank Geoff for his 5 years of service as the Fire Warden

and 7 years on the Selectboard. The Selectboard recommended Seth Bridge to fill the State appointed position. The State accepted this recommendation and Seth became Mendon's Fire Warden, a position Seth's grandfather, Almer Bridge held for 40 years. Chad Galiano resigned from the Recreation Committee and from full time employment on the Road Crew. The town is currently seeking a full time employee for the Road Crew.

The Selectboard is currently looking to fill positions on the Planning Commission, Mendon Zoning Board of Adjustment and the Cemetery Commission. ****WE ARE ALWAYS IN NEED OF VOLUNTEERS**** Please contact the Town Office!

Town-wide Reappraisal Last year, we reported the Town-wide reappraisal is nearing completion. Unfortunately, the COVID-19 pandemic halted the progress of finalizing the reappraisal by April 1, 2020. The Town was granted a 1 year extension from the State of Vermont Property Valuation and Review. The town must complete a reappraisal for the 2021 Grand List. The Selectboard extended the contract with Vermont Municipal Assessor (VMA) to complete the reappraisal. Interior inspections are not being completed at this time due to COVID-19. VMA is looking for property owners to submit up to date information regarding their property to VMA to complete the appraisal. Please contact VMA at 802-496-9689 if you have not previously had your property inspected for the reappraisal and Spencer Potter will take the information you have about your property. **We encourage all property owners to work with Vermont Municipal Assessor in order for them to complete a fair and accurate reappraisal.**

Garage Improvement Project: The Town Garage Improvement Project was completed in the summer of 2019. The town was issued a bond for \$285,000. The project cost \$253,676.07. The balance of the interest bearing bond account is \$34,906.63 of which \$19,000 was applied to the principal of the bond in 2020-2021. The Selectboard anticipates reducing the principle of the bond in 2021-2022 to \$9,000 and completing some regular maintenance on the salt shed with the balance of these funds.

Old Town Hall Park: The Town worked closely with the Mendon Historical Society to erect Historic panels at the Town Office where the Old Town Hall once stood. The cost of the project totaled \$7,637 and was paid for from the Town Office Maintenance Fund as approved by the voters at Town Meeting 2020. The Selectboard contracted with Awesome Graphics to complete the project. The Selectboard would like to thank the members of the Mendon Historical Society for all their hard work on the project.

Mendon Town Website, Facebook Page and Front Porch Forum: The Town is utilizing the Mendon Town Website, Facebook Page and Front Porch Forum as primary sources to distribute information. The website provides new news in town and information on important dates, minutes and agendas of meetings, town contact information, permits and forms and emergency information. Please go to the website at www.mendonvt.org for the most up to date information. Current events, due dates for taxes, dog registrations and emergency information will also be posted on the Town of Mendon, VT Facebook Page and Front Porch Forum. Please follow our page or sign up for Front Porch Forum.

COVID-19 Pandemic: Life dramatically changed in Vermont due to the COVID-19 pandemic starting in March 2020. Governor Scott issued an Executive Order on March 13, 2020 declaring a State of Emergency in Vermont in response to the COVID-19 pandemic and ordering initial mitigation provisions to slow the spread of the virus. The Selectboard, Director of Public Safety, and Town Health Officer monitored the events as they unfolded and reached out to our most vulnerable

populations to evaluate the need for services. Most of the services required were provided by state and local organizations. The Town, operating as an employer and public office, was required to follow strict safety protocol as implemented by the Governor’s Executive Order. All boards, commissions and committees began meeting remotely. The Highway Department was deemed essential workers and were allowed to continue work, but the tasks they could perform were limited in the spring. Road Crew personnel were assigned their own vehicles and equipment to avoid cross exposure to COVID-19. All offices of town government remained fully functional throughout the year, however much of town business was conducted remotely, by electronic means, by US mail or by arrangement of dropping off and picking up documents at a distance. The Town Clerk’s Office fluctuated throughout the year between fully open to open only by appointment. The town remains operating under strict safety protocols limiting on site inspections and unnecessary interactions with the public.

The federal Coronavirus Aid, Relief and Economic Security (CARES) Act was passed and provided funding which was distributed by the State of Vermont. Mendon successfully received \$14,762 to reimburse expenses for laptops, remote meeting software, postage, infrared thermometers, sanitation supplies, soap, gloves, masks, facility alterations to include plexiglass barriers, and the redirection of staff hours to respond to the pandemic. The remaining cost of \$942 was paid by the town. Mendon successfully received a grant to digitize the land records. Title searches can be conducted remotely. 40 years of land records can be accessed through the COTTS system. This project cost \$31,468 to complete. The grant paid \$28,984 and the town incurred a cost of \$2,484. The Town was awarded \$1,500 for reimbursement for increased election costs which paid for tabletop plexiglass guards, a secure drop box and hand sanitizer stations. The Town received \$5,000 in funds the COVID-19 Response Rural Grant Program from the Center for Tech and Civic Life to increase election safety and management. The Town purchased a laptop for the polls, UV wand, A-frame signs, marking paint, and face shields. These funds will also assist in payment for ballot printing and postage for Town Meeting 2021.



Beginning in March 2020 due to COVID-19 all meetings were conducted remotely through the end of the year and into 2021.

Independent Auditor's Report

Town of Mendon

The Town contracted with Batchelder Associates, PC to complete the annual audit of the financial statements of the governmental activities and the aggregate remaining fund information as of and for the year ending June 30, 2020.

The process also included auditing the financial statements of each of the District's non-major governmental funds for the same period. The audit includes Management's Discussion and Analysis and budgetary comparison information.

The audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Town of Mendon's basic financial statements.

Batchelder Associates, PC has stated the audit was in accordance with auditing standards that require them to plan and perform the audit in order to obtain reasonable assurance whether the financial statements are free of material misstatement.

A copy of the annual audit can be obtained at the Town of Mendon Office or on the Town's website www.mendonvt.org.



The Town of Mendon contracted with COTT Systems to digitize 40 years of land records. The Helen Lawrence Conference Room at the Mendon Town Office was utilized for scanning records for multiple Rutland County towns.





Batchelder Associates, PC

INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen
Town of Mendon
Mendon, Vermont

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Town of Mendon, Vermont ("Town"), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards", issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town, for the year ended June 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3-9 and 40-41, respectively, the Schedule of Proportionate Share of the Net Position Liability on Schedule 1 and the Schedule of Contributions on Schedule 2 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who consider it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The combining and individual non-major fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining fund financial statements, the individual non-major fund financial statements and budgetary comparison schedule for the General Fund are presented for purposes of additional analysis and are not a required part of the basic financial statements. These schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by "Governmental Auditing Standards"

In accordance with "Government Auditing Standards", we have also issued our report dated September 17, 2020 on our consideration of the Town of Mendon, Vermont's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of the testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with "Government Auditing Standards" in considering the Town of Mendon, Vermont's internal control over financial reporting and compliance.

Batchelder Associates, PC

Batchelder Associates, PC
License #945
Barre, Vermont
September 17, 2020

TOWN OF MENDON, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2020

As management of the Town of Mendon, Vermont ("Town") we offer readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the year ended June 30, 2020. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found at the beginning of this report.

Financial Highlights

The assets of the Town exceeded its liabilities at the close of the most recent fiscal year by \$7,722,290 (*net position*). Of this amount, \$514,904 (*unrestricted net position*) may be used by the various funds of the Town to meet the Town's ongoing obligations to its citizens and creditors.

The Town's total net position for governmental activities increased by \$48,574.

As of the close of the current fiscal year, the Town's governmental funds reported combined ending fund balances of \$2,427,553, an increase of \$279,557 from the prior year end. Of the total ending fund balances, \$2,381,963 is available for spending at the government's discretion. Of this amount, \$1,884,118 is assigned and \$497,845 is unassigned.

The Reserve Funds reported a surplus this year of \$129,468 which resulted in a fund balance of \$1,884,118 as of June 30, 2020.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements comprise three components: 1) Government-wide financial statements, 2) Fund financial statements, and 3) Notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

1. Government-wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private sector business.

The *statement of net position* presents information on all of the Town's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Town include general government, public safety, public works, health and social services, conservation and development.

The government-wide financial statements are designed to include not only the Town itself (*known as the primary government*), but also any legally separate entities for which the Town is financially accountable (*known as component units*). The Town has no such entities that qualify as component units.

The government-wide financial statements can be found in Exhibits A and B of this report.

2. Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be classified as governmental funds.

A. Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains one (1) individual governmental funds, the General Fund and fifteen (15) Reserve Funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund and Reserve Funds. Data from the other governmental funds are combined into a single, aggregated presentation.

The basic governmental fund financial statements can be found in Exhibits C through E of this report.

B. Proprietary Funds

The Town has no Proprietary Funds.

C. Fiduciary Funds

The Town has no Fiduciary Funds.

3. Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found immediately following the basic financial statements in this report.

4. Other Information

In addition to the basic financial statements and accompanying notes, this report also presents certain supplementary information to provide additional financial information not included in the basic financial statements. This supplementary information includes combining statements for various funds, and budgetary comparison statements. The supplementary information can be found immediately following the notes to the financial statements in this report.

TOWN OF MENDON, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2020

The Town as a Whole – Net Position

Governmental Activities - As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Town, assets exceeded liabilities by \$7,722,290 at the close of the fiscal year end.

By far the largest portion of the Town's net position, reflective of 68.3% of the balance, is the investment in capital assets (e.g., land, buildings, equipment, and infrastructure) less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to its citizens; consequently, these assets are not available for future spending.

The remaining balance of unrestricted net position of \$514,904 may be used to meet the government's ongoing obligations to citizens and creditors. Included in unrestricted net position are amounts that management has assigned for particular purposes, such as special revenue funds capital project funds and reserves for expenditures in subsequent years.

At the end of the current fiscal year, the Town is able to report positive balances in both categories of net position for the government as a whole.

	Governmental Activities		Total	
	2020	2019	2020	2019
ASSETS				
Current and other assets	\$ 2,496,616	\$ 2,309,115	\$ 2,496,616	\$ 2,309,115
Capital assets, non-depreciable	265,934	265,934	265,934	265,934
Capital assets, depreciable	5,289,744	5,449,218	5,289,744	5,449,218
Total assets	8,052,294	8,024,267	8,052,294	8,024,267
DEFERRED OUTFLOW OF RESOURCES	37,530	35,877	37,530	35,877
LIABILITIES				
Other liabilities	41,637	46,800	41,637	46,800
Long-term liabilities outstanding	325,229	337,798	325,229	337,798
Total liabilities	366,866	384,598	366,866	384,598
DEFERRED INFLOWS OF RESOURCES	668	1,830	668	1,830
NET POSITION				
Unavailable for spending	45,590	-	45,590	-
Invested in capital assets, net of related debt	5,277,678	5,403,152	5,277,678	5,403,152
Assigned	1,884,118	1,754,650	1,884,118	1,754,650
Unrestricted	514,904	515,914	514,904	515,914
Total net position	\$ 7,722,290	\$ 7,673,716	\$ 7,722,290	\$ 7,673,716

TOWN OF MENDON, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2020

The Town as a Whole – Changes in Net Position

Governmental activities increased the Town's net position by \$48,574 during the current fiscal year.

REVENUES	Governmental Activities		Total	
	2020	2019	2020	2019
Program revenues				
Charges for services	\$ 33,680	\$ 43,218	\$ 33,680	\$ 43,218
Operating grants and contributions	135,817	226,321	135,817	226,321
Capital grants and contributions	-	594,586	-	594,586
General revenues				
Property taxes	1,035,573	978,329	1,035,573	978,329
Unrestricted investment earnings	36,905	44,058	36,905	44,058
Fees and licenses	36,528	13,753	36,528	13,753
Other revenues	6,446	27,788	6,446	27,788
Total Revenues	<u>1,284,949</u>	<u>1,928,053</u>	<u>1,284,949</u>	<u>1,928,053</u>
EXPENSES				
Governmental activities				
General government	426,571	398,002	426,571	398,002
Public safety	191,144	171,940	191,144	171,940
Public works	567,916	707,215	567,916	707,215
Health and social services	8,172	8,742	8,172	8,742
Conservation and development	34,915	41,160	34,915	41,160
Interest on long-term debt	7,657	8,689	7,657	8,689
Total Expenses	<u>1,236,375</u>	<u>1,335,748</u>	<u>1,236,375</u>	<u>1,335,748</u>
Change in net assets	48,574	592,305	48,574	592,305
Net position-beginning of year (restated)	<u>7,673,716</u>	<u>7,081,411</u>	<u>7,673,716</u>	<u>7,081,411</u>
Net position - end of year	<u>\$ 7,722,290</u>	<u>\$ 7,673,716</u>	<u>\$ 7,722,290</u>	<u>\$ 7,673,716</u>

TOWN OF MENDON, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2020

Below is a table showing cost of each of the Town's six largest programs – general government, public safety, public works, health & social services, conservation and development, and cultural and recreation – as well as each program's net cost (total cost less revenue generated by the activities). The net cost shows the financial burden that was placed on the Town's taxpayers by each of these functions:

	2020		2019	
	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
General government	\$ 426,571	\$ 316,014	\$ 398,002	\$ 306,617
Public safety	191,144	191,144	171,940	138,371
Public works	567,916	508,976	707,215	(31,956)
Health and social services	8,172	8,172	8,742	8,742
Conservation and development	34,915	34,915	41,160	41,160
Interest	7,657	7,657	8,689	8,689
	<u>\$ 1,236,375</u>	<u>\$ 1,066,878</u>	<u>\$ 1,335,748</u>	<u>\$ 471,623</u>

Financial Analysis of the Government's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

1. Governmental Funds

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the Town's governmental funds reported combined ending fund balances of \$2,427,553 an increase of \$279,557 in comparison to the prior year.

a. General Fund

The General Fund is the chief operating fund of the Town. At the end of the current fiscal year the General Fund unrestricted balance was a surplus of \$497,845. As a measure of the General Fund's liquidity, it would be useful to compare total fund balance to total general fund expenditures and operating transfers. The general fund balance represents 43.67% of the total general fund expenditures and operating transfers for the year ended June 30, 2020.

The General Fund balance increased by \$150,089 during the fiscal year.

b. Reserve Funds

Reserve funds include Town Office Maintenance, Garage Maintenance, Shop Maintenance, Recreation, New Office Equipment, Reappraisal, Preservation, Cemetery, Truck and Other Road Equipment, Highway Improvement, Bridge Improvement, Law Enforcement, Mendon Economic Development Committee and Irene Funds.

Total Reserve Fund balances are \$1,884,118.

TOWN OF MENDON, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2020

The table below compares actual to budget for the General Fund. The most significant variances of actual to budget is as follows:

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
General Government	\$ 1,169,420	\$ 1,290,190	\$ 120,770
Total Revenues	<u>\$ 1,169,420</u>	<u>\$ 1,290,190</u>	<u>\$ 120,770</u>
EXPENDITURES			
General Government	\$ 1,164,943	\$ 1,140,101	\$ 24,842
Total Expenditures	<u>\$ 1,164,943</u>	<u>\$ 1,140,101</u>	<u>\$ 24,842</u>

Capital Asset and Debt Administration

1. Capital Assets

The Town's investment in capital assets for its governmental activities for the year ended, amounted to \$5,555,678 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, infrastructure, furniture, vehicles and equipment.

	Governmental Activities		Total	
	2020	2019	2020	2019
Capital assets				
Land	\$ 265,934	\$ 265,934	\$ 265,934	\$ 265,934
Buildings and improvements	550,080	584,060	550,080	584,060
Equipment and furnishings	17,939	14,291	17,939	14,291
Vehicles	456,977	483,089	456,977	483,089
Infrastructure	4,264,748	4,367,778	4,264,748	4,367,778
Total Net Assets	<u>\$ 5,555,678</u>	<u>\$ 5,715,152</u>	<u>\$ 5,555,678</u>	<u>\$ 5,715,152</u>

Additional information on the Town's capital assets can be found in Note 6 of the notes to financial statements.

TOWN OF MENDON, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2020

Capital Asset and Debt Administration (continued)

2. Long-term Debt

	<u>Governmental Activities</u>		<u>Total</u>	
	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>
Notes payable, bank	\$ 278,000	\$ 312,000	\$ 278,000	\$ 312,000
Net pension liability	77,326	56,846	77,326	56,846
Uncompensated balances	3,903	2,952	3,903	2,952
Totals	<u>\$ 359,229</u>	<u>\$ 371,798</u>	<u>\$ 359,229</u>	<u>\$ 371,798</u>

At the end of the current year, the Town had total long-term debt outstanding of \$278,000. This debt was a result of the building improvement bonds for both the Town Offices and Garage.

The Town's total debt decreased by \$12,569 during the year.

State statutes limit the amount of bonded debt any governmental entity may issue to 10 times its total assessed valuation. The current debt limit for the Town is significantly in excess of the Town's outstanding bonded debt.

Economic Factors and Next Year's Budgets and Rates

Recent data on Vermont economic conditions indicate that the performance of the Vermont economy has generally outperformed the developments in the U.S. economy overall during the past 12 to 18 months.

All of these factors were considered in preparing the Town's budget for the year ended June 30, 2020 and fiscal year ended June 30, 2020.

The Town approved a general fund budget for the year ended June 30, 2020 in the amount of \$1,166,943 and for the fiscal year 2021 in the amount of \$1,156,139. This represents an annualized decrease of \$10,804 (.93%) from the approved budget for the prior fiscal year.

Requests for Information

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the Town's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Town Treasurer, 2282, US Route 4, Mendon, VT 05764 (802)775-1662. Or by email: Nancy Gondella, Town Clerk/Treasurer at Mendontown@comcast.net.

Budget History

Budget History Summary	2018-2019 Actual	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget
Cash Balance Forward	52400	0	0	55109
Total Property Taxes Collected				
On-Time	851934	1015428	999712	958497
Delinquent	62866		61442	
Non-Property Tax Revenue				
Revenue Allocated to Administration	115869	64515	148890	64375
Revenue Allocated to Infrastructure	50793	42000	58940	44000
Revenue Allocated to Public Safety	33569	45000	26994	45000
Total Revenue	1167431	1166943	1295978	1166981
Total Expenses				
Expenses Allocated to Administration	335506	366013	352596	376028
Expenses Allocated to Infrastructure	605498	610694	592261	590906
Expenses Allocated to Public Safety	168744	190236	185810	200047
Total Expenses	1109748	1166943	1130666	1166981

Administration Budget History	2018-2019 Actual	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget
Revenue Allocated to Administration				
Payment in Lieu of Taxes	60304	28000	67097	28000
Interest Late Taxes 1%	10658	10000	11086	10000
Delinquent Tax 8%	15921	10000	14049	10000
Investment Interest	12536	2000	14806	2000
Grant Income	0	0	8500	0
Licenses & Fees				
Recording Fees	7630	8000	17767	8000
Marriage Licenses	170	125	125	125
Dog Licenses	1211	1000	896	1000
Zoning and Building Permits	3675	2000	7120	2000
Site Plan Review and Warning Fees	652	300	451	300
Truck Permits	415	400	440	400
Copying Fees	2289	2000	1913	2000
Liquor Licenses	345	600	480	460
Miscellaneous	63	90	4161	90
Total Revenue Allocated to Administration	115869	64515	148890	64375

Admin. Budget History Cont.	2018-2019 Actual	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget
Administration Expenses				
Wages and Salaries				
Town Clerk/Treasurer	46342	47269	47278	48693
Bookkeeper/Asst Clerk	26677	27700	29613	29120
Selectboard	7000	7000	7000	7000
Town Administrator	36504	37234	37237	38360
Zoning Administrator	8000	8000	8000	8000
Tax Collector	1500	1500	1500	1500
Fees Paid				
Tax Collector	9362	6300	7563	6300
Office Expenses				
Advertising and Warning	459	1000	550	1000
Animal Control	697	800	583	800
Appraisal Services	9163	9000	9204	9000
Auditing	6950	7000	10035	10000
Computer Services	2792	5500	6889	9040
Continuing Education	2899	3500	1809	3500
Copier Service	120	1000	514	600
Election Expenses	909	500	221	1500
Grant Expense	0	0	4000	0
Insurance	30139	38860	16596	32000
Landscaping	444	200	160	200
Legal	4282	2000	11571	2000
Mendon Economic Development	0	2000	0	2000
Office Supplies and Maintenance	3321	3700	4930	4000
Planning and Zoning Expense	529	1000	1091	1000
Postage and Printing	2175	3700	3367	3500
Street Lights	5664	5500	3987	5500
CAI/Tax Maps	0	3500	700	3500
Town Office Utilities	6097	6000	5996	6000
Miscellaneous	2799	3000	3440	3200
Payroll Taxes and Benefits				
Health Insurance	72693	81500	75791	83500
Disability Insurance	1727	1600	1629	1800
Payroll Taxes	21296	21450	21675	21560
Retirement Fund	13462	12700	13667	13855
Reserve Funds				
Town Office Maintenance	4000	4000	4000	4000
Recreation Fund	1000	3000	3000	5000
New Office Equipment	5000	5000	5000	5000
Contingency	0	500	500	500
Reappraisal	0	0	0	0
Preservation	1000	1000	1000	1000
Cemetery	500	500	500	500
Mendon Economic Development	0	2000	2000	2000
Total Administration Expenses	335506	366013	352596	376028
Percent of Total Expenditures	30%	31%	31%	32%

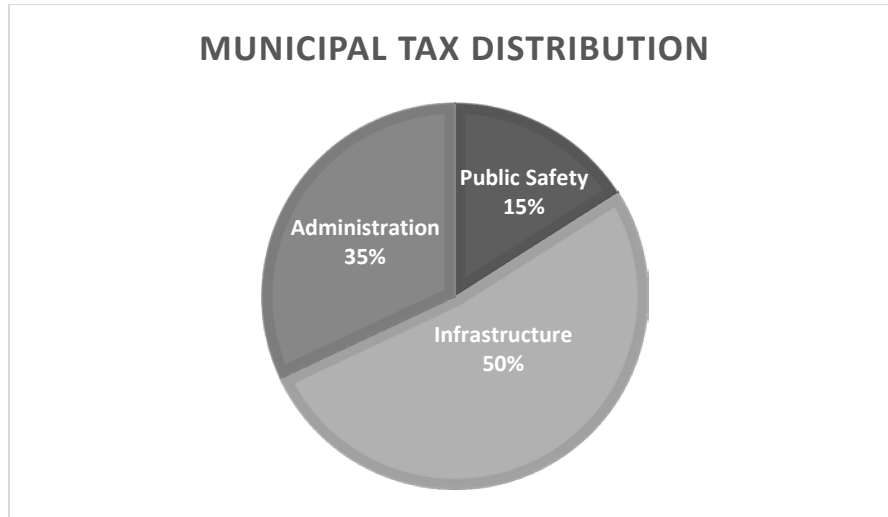
Infrastructure Budget History	2018-2019 Actual	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget
Revenue Allocated to Community Infrastructure				
State Aid to Highways	43793	35000	44940	37000
Road Maintenance Revenue	7000	7000	14000	7000
Grant Income Infrastructure	0	0	0	0
Total Revenue Allocated to Community Infrastructure	50793	42000	58940	44000
Community Infrastructure Expenses				
Salaries				
Winter	65553	72675	65631	74855
Summer	49932	45790	49544	47161
Road Commissioner	3250	3250	3250	3250
Administrative Road Commissioner	1750	1750	1750	1750
Winter Roads				
Fuel	11824	11000	8492	11000
Salt	46054	45600	34831	45600
Liquid Chloride	7426	7500	3810	7500
Sand	22282	17000	16988	17000
Repairs and Supplies	3917	3500	2499	3500
Equipment Hire	1610	4300	0	4300
Summer Roads				
Fuel	2351	5000	4470	5000
Gravel	14494	17000	15157	17000
Repairs and Supplies	3871	3500	3773	3500
Equipment Hire	4979	5500	5548	6500
Miscellaneous Road Expenses				
VT DEC Municipal Roads General Permit	1340	2400	200	1500
Robinwood Roads	4000	5000	4000	5000
Garage Utilities	9380	9000	10415	9000
Grant Expense Infrastructure	0	0	0	0
Sign Replacement	1579	1500	894	1500
Vehicle Maintenance	26911	22000	32490	25000
Reserve Funds				
Garage Maintenance	10000	10000	10000	10000
Highway Equipment	50000	50000	50000	50000
Highway Improvement	110000	110000	110000	110000
Bridge & Culvert	50000	50000	50000	50000
Tropical Storm Irene	0	0	0	0
Buildings and Grounds				
Field Maintenance	1034	400	953	540
Other Community Infrastructure Expense				
Recreation Programs & Barstow Youth Club	2649	3500	3000	3500
Library	23779	24315	24315	24680
Rutland Regional Planning Commission	975	975	975	975
Vermont League of Cities and Towns	2291	2234	2384	2384
Mendon Historical Society	500	500	500	500
Rutland County Tax	13615	13770	14659	13770

Infrastructure Budget History Cont.	2018-2019	2019-2020	2019-2020	2020-2021
Appropriations				
ARC	1000	0	0	1500
Boys and Girls Club	0	5000	5000	0
Marble Valley Regional Transit	1200	1200	1200	1200
Mendon Seniors	0	0	0	500
Retired & Senior Volunteers	600	700	700	700
Rutland Area Visiting Nurse	2600	2600	2600	2600
Rutland Mental Health	1242	1242	1242	1242
Southwest Council Aging	600	0	0	600
Wonder Feet	1500	2500	2500	2500
Town Office Bond				
Principal	15000	15000	15000	10000
Interest	2696	1968	1968	1397
Garage Bond				
Principal	19000	19000	19000	0
Interest	5995	5688	5688	5360
Total Community Infrastructure Expenses	605498	610694	592261	590906
Percent of Total Expenditures	55%	52%	52%	51%

Public Safety Budget History	2018-2019	2019-2020	2019-2020	2020-2021
	Actual	Budget	Actual	Budget
Revenue Allocated to Public Safety				
Law Enforcement Income	31894	45000	21744	45000
Alarm Ordinance Fines	1675	0	5250	0
Grant Income Public Safety	0	0	0	0
Total Revenue Allocated to Public Safety	33569	45000	26994	45000
Public Safety Expenses				
Wages and Salaries				
Constable	2000	3000	2923	3000
Director of Public Safety	5000	5000	5000	5000
Law Enforcement Staff	65005	82000	83445	91811
Constable Training	60	500	135	500
Fire Protection				
Rutland Fire Department Equipment	60000	60000	60000	60000
Rutland Fire Department Variable	29250	30000	27625	30000
Fire Warden - Salary	1200	1200	1200	1200
Fire Warden - Expenses	104	100	0	100
Law Enforcement Expenses				
Vehicle #1 Expense	0	1000	169	1000
Vehicle #1 Fuel	563	1200	314	1200
Grant Expense Public Safety	0	0	0	0
Equipment Replacement & Repairs	537	1000	262	1000
Barstow Shelter	290	500	0	500
Rutland Regional Ambulance	4236	4236	4236	4236
Law Enforcement Reserve Fund	500	500	500	500
Total Public Safety Expense	168744	190236	185810	200047
Percent Total Expense	15%	16%	16%	17%

NOTES:

2021/2022 Estimated Municipal Tax Rate



- (a) Amount to be raised by taxes \$1,036,866*
- (b) Estimated Grand List \$1,767,023
- (c) Estimated Tax Rate \$.5868

* Assumes the voters pass all appropriation articles totaling \$10,342

Calculation of Municipal Tax Rate

The *Municipal Tax Rate* is expressed as the amount of tax to be paid for each \$100 of assessed value.

Tax Rate = Amount to be raised by taxes / (Grand List / 100)

Amount to be raised by taxes = total expenditures for general government and roads, reduced by other sources of revenue.

Grand List = the total value of all taxable real estate and personal estate taxable to the town.

2020/2021 Tax Rate:

Homestead = \$2.0545

(\$.5435+\$1.5092+\$0.0018)

Non-Residential = \$2.2441

(\$.5435+\$1.6988+\$0.0018)

Municipal Tax Rate: \$.5435

2020-2021 Amount to be raised by taxes \$958,497 (rollover \$55,109)

2020-2021 Municipal Grand List \$1,763,563

Education Tax Rate:

Homestead = \$1.5092

Non-Residential = \$1.6988

Local Agreement Tax: \$.0018

2020-2021 Total Taxes Billed

\$3,786,554

2021-2022 Budget

2021-2022 Budget Summary	2021-2022 Budget
Cash Balance Forward	0
Total Property Taxes Collected	
On-Time	1026524
Delinquent	
Non-Property Tax Revenue	
Revenue Allocated to Administration	96475
Revenue Allocated to Infrastructure	44000
Revenue Allocated to Public Safety	45000
Total Revenue	1211999
Total Expenses	
Expenses Allocated to Administration	423335
Expenses Allocated to Infrastructure	605598
Expenses Allocated to Public Safety	183066
Total Expenses	1211999

2021-2022 Administration Budget	2021-2022 Budget
Revenue Allocated to Administration	
Payment in Lieu of Taxes	55000
Interest Late Taxes 1%	10000
Delinquent Tax 8%	10000
Investment Interest	3200
Grant Income	0
Licenses & Fees	
Recording Fees	10000
Marriage Licenses	125
Dog Licenses	900
Zoning and Building Permits	4000
Site Plan Review and Warning Fees	300
Truck Permits	400
Copying Fees	2000
Liquor Licenses	460
Town Shop Rental	0
Miscellaneous	90
Total Revenue Allocated to Administration	96475

2021-2022 Admin. Budget Cont.	2021-2022 Budget
Administration Expenses	
Wages and Salaries	
Town Clerk/Treasurer	50154
Bookkeeper/Asst Clerk	29702
Selectboard	7000
Town Administrator	42804
Zoning Administrator	8000
Tax Collector	1500
Fees Paid	
Tax Collector	6300
Office Expenses	
Advertising and Warning	1000
Animal Control	800
Appraisal Services	18000
Auditing	11000
Computer Services	9040
Continuing Education	3500
Copier Service	600
Election Expenses	500
Grant Expense	0
Insurance	36000
Landscaping	200
Legal	3000
Mendon Economic Development	2000
Office Supplies and Maintenance	4000
Planning and Zoning Expense	1000
Postage and Printing	3500
Street Lights	5500
CAI/Tax Maps	3100
Town Office Utilities	6000
Miscellaneous	3200
Payroll Taxes and Benefits	
Health Insurance	104337
Disability Insurance	1800
Payroll Taxes	22378
Retirement Fund	14920
Unemployment Insurance	4500
Reserve Funds	
Town Office Maintenance	4000
Recreation Fund	5000
New Office Equipment	5000
Contingency	500
Reappraisal	0
Preservation	1000
Cemetery	500
Mendon Economic Development	2000
Total Administration Expenses	423335
Percent of Total Expenditures	35%

2021-2022 Infrastructure Budget	2021-2022 Budget
Revenue Allocated to Community Infrastructure	
State Aid to Highways	37000
Road Maintenance Revenue	7000
Grant Income Infrastructure	0
Total Revenue Allocated to Community Infrastructure	44000
Community Infrastructure Expenses	
Salaries	
Winter	82865
Summer	50220
Road Commissioner	3250
Administrative Road Commissioner	1750
Winter Roads	
Fuel	11500
Salt	45600
Liquid Chloride	7500
Sand	18000
Repairs and Supplies	3500
Equipment Hire	4300
Summer Roads	
Fuel	5500
Gravel	17000
Repairs and Supplies	3500
Equipment Hire	2500
Miscellaneous Road Expenses	
VT DEC Municipal Roads General Permit	1500
Robinwood Roads	5000
Garage Utilities	9000
Grant Expense Infrastructure	0
Sign Replacement	1500
Vehicle Maintenance	30000
Reserve Funds	
Garage Maintenance	10000
Highway Equipment	50000
Highway Improvement	110000
Bridge & Culvert	50000
Tropical Storm Irene	0
Buildings and Grounds	
Field Maintenance	8320
	810
Other Community Infrastructure Expense	
Recreation Programs & Barstow Youth Club	3500
Library	24680
Rutland Regional Planning Commission	975
Vermont League of Cities and Towns	2384
Mendon Historical Society	500
Rutland County Tax	15548

2021-2022 Infrastructure Budget Cont	2021-2022
Appropriations	
ARC	0
Marble Valley Regional Transit	0
Retired & Senior Volunteers	0
Rutland Area Visiting Nurse	0
Rutland Mental Health	0
Southwest Council Aging	0
Wonder Feet	0
Town Office Bond	
Principal	10000
Interest	890
Garage Bond	
Principal	9000
Interest	5006
Total Community Infrastructure Expenses	605598
Percent of Total Expenditures	50%

2021-2022 Public Safety Budget	2021-2022 Budget
Revenue Allocated to Public Safety	
Law Enforcement Income	45000
Alarm Ordinance Fines	0
Grant Income Public Safety	0
Total Revenue Allocated to Public Safety	45000
Public Safety Expenses	
Wages and Salaries	
Constable	3000
Director of Public Safety	5000
Law Enforcement Staff	74830
Constable Training	500
Fire Protection	
Rutland Fire Department Equipment	60000
Rutland Fire Department Variable	30000
Fire Warden - Salary	1200
Fire Warden - Expenses	100
Law Enforcement Expenses	
Vehicle #1 Expense	1000
Vehicle #1 Fuel	1200
Grant Expense Public Safety	0
Equipment Replacement & Repairs	1000
Barstow Shelter	500
Rutland Regional Ambulance	4236
Law Enforcement Reserve Fund	500
Total Public Safety Expense	183066
Percent Total Expense	15%

NOTES:

Schedule of Outstanding Bond Payments

Town of Mendon Office			
Fiscal Year	Principal	Interest	Total
2021-2022	10,000.00	890.09	10,890.09
2022-2023	9,800.68	306.18	10,106.86
2023-2024	8,758.46	39.96	8,798.42
2024-2025	8,868.87	0.00	8,868.87
<hr/>			
Totals	47,428.01	2,633.05	\$50,061.06

Town of Mendon Garage Improvement			
Fiscal Year	Principal	Interest	Total
2021-2022*	19,000.00	5,005.75	24,005.75
2022-2023	19,000.00	4,625.55	23,625.55
2023-2024	19,000.00	4,221.60	23,221.60
2024-2025	19,000.00	3,796.75	22,796.75
2025-2026	19,000.00	3,349.10	22,349.10
2026-2027	19,000.00	2,874.85	21,874.85
2027-2028	19,000.00	2,375.90	21,375.90
2028-2029	19,000.00	1,862.70	20,862.70
2029-2030	19,000.00	1,340.95	20,340.95
2030-2031	19,000.00	810.65	19,810.65
2031-2032	19,000.00	271.80	19,271.80
<hr/>			
Totals	209,000.00	\$29,900.60	\$264,184.30

* Garage Improvement Bond principal amounts may change for fiscal year 2021-2022 dependent upon the application of unspent bond proceeds.

Reserve Fund Balances*

<u>Office Maintenance</u>		<u>Restoration/Preservation</u>	
Opening Bal. 07/01/19	\$7,938	Opening Bal. 07/01/19	\$40,076
Income: Interest	81	Income: Interest	526
Annual Appropriation	4,000	Annual Appropriation	1,000
Transfer from Shop Maint.	20,000	Recording Fees	6,373
Efficiency Rebate	1,308	Expense: Record Preservation	3,473
Expense: Lighting Project	3,933	CAI Mapping	2,400
Ending Balance 06/30/20	\$29,394	Ending Balance 06/30/20	\$42,102
<u>New Office Equipment</u>		<u>Reappraisal</u>	
Opening Bal. 07/01/19	\$14,754	Opening Bal. 07/01/19	\$135,293
Income: Interest	205	Income: Interest	1,313
Annual Appropriation	5,000	Annual Appropriation	0
Ending Balance 06/30/20	\$19,959	State Payment	7,218
		Expense: 2020 Reappraisal	30,741
		Ending Balance 06/30/20	113,083
<u>Shop Maintenance**</u>		<u>Contingency</u>	
Opening Bal. 07/01/19	\$40,804	Opening Bal. 07/01/19	\$0
Income: Interest	553	Income: Interest	27
Transfers out	41,357	Annual Appropriation	500
Ending Balance 06/30/20	\$0	Transfer from Shop Maint.	21,357
		Ending Balance 06/30/20	21,884
<u>Recreation</u>		<u>Public Safety</u>	
Opening Bal. 07/01/19	\$12,631	Opening Bal. 07/01/19	\$66,303
Income: Interest	185	Income: Interest	937
Annual Appropriation	3,000	Annual Appropriation	500
Ending Balance 06/30/20	\$15,816	Expense: AED Devices	2,360
		Dry Hydrant	28,000
		Barstow Shelter	505
		Ending Balance 06/30/20	\$36,875
<u>Cemetery</u>		<u>T.S. Irene</u>	
Opening Bal. 07/01/19	\$15,281	Opening Bal. 07/01/19	\$236,365
Income: Interest	174	Income: Interest	4,791
Annual Appropriation	500	FEMA Payment (Final)	68,080
Burial Fees	1,000	Ending Balance 06/30/20	\$309,236
Expense: Tree Removal	4,530		
Burial Expenses	500		
Ending Balance 06/30/20	\$11,925		

<u>Highway Equipment</u>	
Opening Bal. 07/01/19	\$211,708
Income: Interest	2,655
Annual Appropriation	50,000
Expense: Truck 2 Radio	610
Roadside Mower	27,529
Ending Balance 06/30/20	\$236,224

<u>Highway Improvement</u>	
Opening Bal. 07/01/19	\$596,061
Income: Interest	7,518
Annual Appropriation	110,000
Ending Balance 06/30/20	713,579

<u>Bridge and Culvert</u>	
Opening Bal. 07/01/19	\$241,344
Income: Interest	1,320
Annual Appropriation	50,000
Grant Revenue/Settlement	54,700
Expense: Br 14&20 (4 of 5)	9,173
Culvert 07-42	10,752
Culvert 07-48	3,769
Culvert 07-61	55,405
Medway	8,171
Ending Balance 06/30/20	260,094

<u>Garage Maintenance</u>	
Opening Bal. 07/01/19	\$83,883
Income: Interest	1,144
Annual Appropriation	10,000
Ending Balance 06/30/20	\$95,027

<u>MEDC</u>	
Opening Bal. 07/01/19	9,612
Income: Interest	105
Annual Appropriation	2,000
Ending Balance 06/30/20	11,717

*The above ending balances may not necessarily reflect the actual bank balances as accrued payments and receivables have been included in this report.

**Fund closed out by voters at 2020 Town Meeting and redistributed to other funds.



The Towns of Mendon and Rutland jointly purchased a 2016 John Deere Tractor to perform roadside mowing and brush cutting.

Mendon Office Maintenance Fund

Fiscal Year 2022

Assumptions:	Life Expectancy:	Facts:		
Paint	10 years	Paint	2019	\$7,750
Carpeting	15 years	Carpeting	2005	\$5,000
Drainage	30 years	Drainage	2005	\$10,000
Water Pump	20 years	Water Pump	2005	\$7,500
Grinder Pump #1 & #2	12 years	Water Treatment	2014	\$1,650
		Grinder Pump #1	2015	\$2,200
Interest rate	1.0% percent	Grinder Pump #2	2020	\$2,535
Inflation rate	3.0% percent	Boiler	2005	\$2,200

Fiscal Year	Opening Balance	Annual Contribn	Available Cash	Project	Cost (inflation adj)	Interest Earned	Maint	Closing Balance	Bond	Total Annual
2021	\$29,394	\$14,000	\$43,394	Grinder Pump #2	\$2,596	\$294	\$500	\$40,592	11396	\$15,396
2022	\$40,592	\$4,000	\$44,592	Heat Pumps	\$10,000	\$406	\$500	\$34,498	10890	\$14,890
2023	\$34,498	\$4,000	\$38,498	Carpeting	\$7,700	\$345	\$500	\$30,643	10106	\$14,106
2024	\$30,643	\$4,000	\$34,643		\$0	\$306	\$500	\$34,449	8798	\$14,798
2025	\$34,449	\$4,000	\$38,449		\$0	\$344	\$500	\$38,294	8868	\$14,868
2026	\$38,294	\$6,000	\$44,294	WaterPump	\$12,225	\$383	\$500	\$31,952	0	\$6,000
2027	\$31,952	\$6,000	\$37,952	Grinder Pump #1	\$2,992	\$320	\$500	\$34,779	0	\$6,000
2028	\$34,779	\$6,000	\$40,779		\$0	\$348	\$500	\$40,627	0	\$6,000
2029	\$40,627	\$6,000	\$46,627		\$0	\$406	\$500	\$46,533	0	\$6,000
2030	\$46,533	\$6,000	\$52,533	Paint	\$10,308	\$465	\$500	\$42,191	0	\$6,000
2031	\$42,191	\$6,000	\$48,191		\$0	\$422	\$500	\$48,113	0	\$6,000
2032	\$48,113	\$6,000	\$54,113	Grinder Pump #2	\$3,322	\$481	\$500	\$50,772	0	\$6,000
2033	\$50,772	\$6,000	\$56,772		\$0	\$508	\$500	\$56,780	0	\$6,000
2034	\$56,780	\$6,000	\$62,780	Drainage	\$18,700	\$568	\$500	\$44,148	0	\$6,000
2035	\$44,148	\$6,000	\$50,148		\$0	\$441	\$500	\$50,089	0	\$6,000
2036	\$50,089	\$6,000	\$56,089	Boiler	\$8,000	\$501	\$500	\$48,090	0	\$6,000
2037	\$48,090	\$6,000	\$54,090		\$0	\$481	\$500	\$54,071	0	\$6,000
2038	\$54,071	\$6,000	\$60,071	Carpeting	\$9,950	\$541	\$500	\$50,162	0	\$6,000
2039	\$50,162	\$6,000	\$56,162	Grinder Pump #1	\$3,784	\$502	\$500	\$52,379	0	\$6,000
2040	\$52,379	\$6,000	\$58,379	Paint	\$12,633	\$524	\$500	\$45,771	0	\$6,000
2041	\$45,771	\$6,000	\$51,771		\$20,800	\$458	\$500	\$30,928	0	\$6,000

Mendon Preservation Fund

Fiscal Year 2022

Projects			
Book Preservation	4000	annually	
Land Records Computers	2025	\$5,650	
Humidifier Vault	2022	\$1,500	
Map Cabinet	2021	\$1,000	
Roller Shelving	2024	\$5,000	
Interest rate	1.00%	percent	

Fiscal Year	Opening Balance	Annual Contribn	Recording Fees	Available Cash	Books Preservation	Projects	Interest Earned	Closing Balance	
2021	\$42,102	\$1,000	\$4,000	\$47,102	\$3,000	Map Cabinet	\$1,000	\$421	\$43,523
2022	\$43,523	\$1,000	\$4,000	\$48,523	\$3,000	Humidifier Vault	\$1,500	\$435	\$44,458
2023	\$44,458	\$1,000	\$4,000	\$49,458	\$3,000			\$445	\$46,903
2024	\$46,903	\$1,000	\$4,000	\$51,903	\$3,000	Roller Shelving	\$5,000	\$469	\$44,372
2025	\$44,372	\$1,000	\$4,000	\$49,372	\$3,000	Land Records Computers	\$5,650	\$444	\$41,166
2026	\$41,166	\$1,000	\$4,000	\$46,166	\$3,000			\$412	\$43,577
2027	\$43,577	\$1,000	\$4,000	\$48,577	\$3,000			\$436	\$46,013
2028	\$46,013	\$1,000	\$4,000	\$51,013	\$3,000			\$460	\$48,473
2029	\$48,473	\$1,000	\$4,000	\$53,473	\$3,000			\$485	\$50,958
2030	\$50,958	\$1,000	\$4,000	\$55,958	\$3,000	Land Records Computers	\$6,000	\$510	\$47,467
2031	\$47,467	\$1,000	\$4,000	\$52,467	\$3,000			\$475	\$49,942
2032	\$49,942	\$1,000	\$4,000	\$54,942	\$3,000			\$499	\$52,442
2033	\$52,442	\$1,000	\$4,000	\$57,442	\$3,000			\$524	\$54,966
2034	\$54,966	\$1,000	\$4,000	\$59,966	\$3,000			\$550	\$57,516
2035	\$57,516	\$1,000	\$4,000	\$62,516	\$3,000	Land Records Computers	\$6,300	\$575	\$53,791
2036	\$53,791	\$1,000	\$4,000	\$58,791	\$3,000			\$538	\$56,329
2037	\$56,329	\$1,000	\$4,000	\$61,329	\$3,000			\$563	\$58,892
2038	\$58,892	\$1,000	\$4,000	\$63,892	\$3,000			\$589	\$61,481
2039	\$58,892	\$1,000	\$4,000	\$63,892	\$3,000			\$589	\$61,481
2040	\$61,481	\$1,000	\$4,000	\$66,481	\$3,000	Land Records Computers	\$6,600	\$615	\$57,496
2041	\$61,481	\$1,000	\$4,000	\$66,481	\$3,000			\$615	\$64,096

Mendon Office Equipment Fund

Fiscal Year 2022

Assumptions:	Life Expectancy	Facts:	Year	Cost
Server Computer (1)	4 years	Server Computer	2017	\$2,000
Computers (6)	4 years	Computer (replace 2 per year)		\$1,600
Printer	10 years	Photocopier	2016	\$5,220
Photocopier	10 years	Printer	2010	\$800
Laptop Computers (3)	5 years	Laptops	2020	\$1,800
Interest rate	1.00% percent			

Fiscal Year	Opening Balance	Annual Contribn	Available Cash	Project	Computer Replacement	Interest Earned	Closing Balance
2020	\$19,959	\$4,000	\$23,959	Security Upgrades	\$2,000	\$3,200	\$18,959
2021	\$18,959	\$4,000	\$22,959	Printer	\$920	\$3,200	\$19,028
2022	\$19,028	\$4,000	\$23,028			\$3,200	\$20,018
2023	\$20,018	\$4,000	\$24,018			\$3,200	\$21,019
2024	\$21,019	\$4,000	\$25,019			\$3,200	\$22,029
2025	\$22,029	\$4,000	\$26,029	Laptops	\$1,890	\$3,200	\$21,159
2026	\$21,159	\$4,000	\$25,159	Photocopier	\$6,003	\$3,200	\$16,168
2027	\$16,168	\$4,000	\$20,168			\$3,200	\$17,129
2028	\$17,129	\$4,000	\$21,129			\$3,200	\$18,101
2029	\$18,101	\$4,000	\$22,101			\$3,200	\$19,082
2030	\$19,082	\$4,000	\$23,082	Laptops	\$1,985	\$3,200	\$18,088
2031	\$18,088	\$4,000	\$22,088			\$3,200	\$19,069
2032	\$19,069	\$4,000	\$23,069			\$3,200	\$20,060
2033	\$20,060	\$4,000	\$24,060			\$3,200	\$21,060
2034	\$21,060	\$4,000	\$25,060			\$3,200	\$22,071
2035	\$22,071	\$4,000	\$26,071	Laptops	\$2,084	\$3,200	\$21,008
2036	\$21,008	\$4,000	\$25,008	Photocopier	\$6,264	\$3,200	\$15,754
2037	\$15,754	\$4,000	\$19,754			\$3,200	\$16,711
2038	\$16,711	\$4,000	\$20,711			\$3,200	\$17,678
2039	\$16,711	\$4,000	\$20,711			\$3,200	\$17,678
2040	\$17,678	\$4,000	\$21,678	Laptops	\$2,188	\$3,200	\$16,467

Mendon Highway Equipment Fund

Fiscal Year 2022

The Highway Equipment Fund combines the Truck Fund, Backhoe Fund, Grader Fund and New Road Equipment Fund as approved by the voters at Town Meeting 2014

Assumptions:		Facts:			
Big Trucks have a life expectancy of	12 years	Big Truck #1	Mack	2014	\$168,000
Small Truck has a life expectancy of	7 years	Big Truck #2	Freightliner	2020	\$175,333
Grader has a life expectancy of	30 years	Small Truck	Ford	2015	\$86,000
Backhoe has a life expectancy of	15 years	Grader	CAT	1993	\$100,000
Pickup Truck has a life expectancy of	12 years	Backhoe	JCB	2018	\$149,600
Roadside Mower	25 years	Pickup	Chev. Silverado	2008	\$29,500
Riding Lawnmower	10 years	Roadside Mower	John Deere	2016	\$79,300
Walk Behind Mower	10 years	Riding Lawnmower	Cub Cadet	2011	\$5,000
		Walk Behind Mower	John Deere	2017	\$5,450
Interest rate	1.00% percent				

Fiscal Year	Opening Balance	Annual Contribn	Available Cash	Equipment Replaced	Cost (inflation adj)	Trade In	Net Expend	Interest Earned	Closing Balance	
2020	\$211,708	\$50,000	\$261,708	Roadside Mower	\$27,529		\$0	\$27,529	\$2,117	\$236,296
2021	\$236,296	\$50,000	\$286,296	Pickup	\$31,713	\$5,900	\$25,813	\$2,363	\$262,847	
2022	\$262,847	\$50,000	\$312,847	Riding Lawnmower	\$5,375	\$500	\$4,875	\$2,628	\$310,600	
2023	\$310,600	\$50,000	\$360,600	Small Truck	\$92,450	\$17,200	\$75,250	\$3,106	\$288,456	
2024	\$288,456	\$50,000	\$338,456	Grader	\$250,000	\$50,000	\$200,000	\$2,885	\$141,341	
2025	\$141,341	\$50,000	\$191,341					\$1,413	\$192,754	
2026	\$192,754	\$50,000	\$242,754	Big Truck # 1	\$193,200	\$33,600	\$159,600	\$1,928	\$85,082	
2027	\$85,082	\$50,000	\$135,082	Walk Behind Mower	\$6,268	\$500	\$5,768	\$851	\$130,165	
2028	\$130,165	\$50,000	\$180,165					\$1,302	\$181,466	
2029	\$181,466	\$50,000	\$231,466					\$1,815	\$233,281	
2030	\$233,281	\$55,000	\$288,281	Small Truck	\$99,384	\$18,490	\$80,894	\$2,333	\$209,720	
2031	\$209,720	\$55,000	\$264,720					\$2,097	\$266,817	
2032	\$266,817	\$55,000	\$321,817	Pickup	\$33,925	\$5,900	\$28,025			
				Big Truck #2	\$201,633	\$35,067	\$166,566	\$2,668	\$129,894	
2033	\$129,894	\$55,000	\$184,894	Backhoe	\$172,040	\$29,920	\$142,120	\$1,299	\$44,073	
2034	\$44,073	\$55,000	\$99,073	Riding Lawnmower	\$5,750	\$500	\$5,250	\$441	\$94,264	
2035	\$94,264	\$55,000	\$149,264					\$943	\$150,207	
2036	\$150,207	\$55,000	\$205,207	Walk Behind Mower	\$6,268	\$500	\$5,768	\$1,502	\$200,941	
2037	\$200,941	\$55,000	\$255,941	Small Truck	\$106,838	\$19,877	\$86,961	\$2,009	\$170,990	
2038	\$170,990	\$55,000	\$225,990	Big Truck # 1	\$287,500	\$50,000	\$237,500	\$1,710	(\$9,800)	
2039	(\$9,800)	\$55,000	\$45,200					\$0	\$45,200	
2040	\$45,200	\$55,000	\$100,200					\$452	\$100,652	

2020 Mendon and Rutland Town jointly purchased a 2016 John Deere Tractor with Tiger Boom to do roadside mowing. Mendon paid for 1/3 of the purchase price.

Highway Improvement Fund

Fiscal Year 2022

Town Roads:					
	Last Paved	Cost		Last Paved	Cost
Townline Road	2013	100,000	Cream Hill	2018	66,387
Brookwood	2014	50,000	Old Turnpike Road	2010	122,521
Eastridge	2014	60,000	Woodward Road	2014	59,000
Pond Road	2014	6,300	Journey's End	2013	56,000
Mountain Road	2014	11,620	Meadowlake Drive	2019	200,296
Garage Pavement	2014	15,500	Sherwood Drive	2012	91,720
Cedar Lane	2018	31,175	Terra Lane	2008	13,000
Park Lane	2018	98,271	Medway	2008	13,000
South Mendon Road	2014	54,000	Falls Road		220,000
Notch Road	2010	119,400	Town Office	2004	25,000

	Fund	Interest	Other	Planned Projects:				MRGP &	Total	Ending
Beginning Balance	Contribution	Earned	Income	Road	Road	Road	Road	Normal Maintenance	Cost	Balance
2021	713,579	110,000	11,417	Notch Road 150,000	Falls Road 220,000	Old Turnpike 125,000		30,000	525,000	309,996
2022	309,996	110,000	4,960	Sherwood 125,000	Town Office 25,000	Terra Lane 12,000	Medway 28,000	30,000	220,000	204,956
2023	204,956	110,000	3,279	Journeys End 60,000				30,000	90,000	228,236
2024	228,236	120,000	3,652	Townline Road 100,000	Eastridge 60,000	Pond Road 8,000	Mountain Road 12,000	30,000	210,000	141,887
2025	141,887	120,000	2,270	Brookwood 50,000	South Mendon Road 55,000			30,000	135,000	129,157
2026	129,157	120,000	2,067	Woodward Road 60,000			Garage 20,000	30,000	110,000	141,224
2027	141,224	120,000	2,260					30,000	30,000	233,484
2028	233,484	120,000	3,736	Cedar Lane 30,000	Park Lane 65,000	Cream Hill 80,000		30,000	205,000	152,219
2029	152,219	120,000	2,436	100,000	Meadowlake Drive 125,000			30,000	155,000	219,655
2030	219,655	120,000	3,514					30,000	30,000	313,169
2031	313,169	120,000	5,011	Notch Road 150,000	Old Turnpike 125,000			30,000	305,000	133,180
2032	133,180	120,000	2,131	Sherwood 125,000				30,000	155,000	100,311
2033	100,311	120,000	1,605	Journeys End 60,000	Terra Lane 12,000	Medway 28,000		30,000	130,000	91,916
2034	91,916	120,000	1,471	Townline Road 100,000	Eastridge 60,000	Pond Road 8,000	Mountain Road 12,000	30,000	210,000	3,387
2035	3,387	120,000	54	Brookwood 50,000	South Mendon Road 55,000			30,000	135,000	(11,559)
2036	(11,559)	120,000	(185)	Woodward Road 60,000				30,000	90,000	18,256

Bridge & Culvert Fund

FY 2022

Year	Beginning Balance	Fund Contribution	Interest Earned	Other Income	Available Balance	Projects	Cost	Ending Balance
2021	\$260,094	\$50,000	\$2,601		\$312,695	Bridge 14 & 20 Past Due culverts	\$9,172 \$10,000	\$293,523
2022	\$260,094	\$50,000	\$2,601		\$312,695	culverts culvert upsizing	\$10,000 \$50,000	\$252,695
2023	\$252,695	\$50,000	\$2,527		\$305,222	culverts culvert upsizing	\$10,000 \$50,000	\$245,222
2024	\$245,222	\$50,000	\$2,452		\$297,674	culverts bridge maintenance	\$10,000 \$50,000	\$237,674
2025	\$237,674	\$50,000	\$2,377		\$290,051	culverts culvert upsizing	\$10,000 \$50,000	\$230,051
2026	\$230,051	\$50,000	\$2,301		\$282,351	culverts culvert upsizing	\$10,000 \$50,000	\$222,351
2027	\$222,351	\$50,000	\$2,224		\$274,575	culverts culvert upsizing	\$10,000 \$50,000	\$214,575
2028	\$214,575	\$50,000	\$2,146		\$266,721	culverts bridge maintenance	\$10,000 \$50,000	\$206,721
2029	\$206,721	\$50,000	\$2,067		\$258,788	culverts culvert upsizing	\$10,000 \$50,000	\$198,788
2030	\$198,788	\$50,000	\$1,988		\$250,776	culverts culvert upsizing	\$10,000 \$50,000	\$190,776
2031	\$190,776	\$50,000	\$1,908		\$242,683	culverts culvert upsizing	\$10,000 \$50,000	\$182,683
2032	\$182,683	\$50,000	\$1,827		\$234,510	culverts bridge maintenance	\$10,000 \$50,000	\$174,510
2033	\$174,510	\$50,000	\$1,745		\$226,255	culverts culvert upsizing	\$10,000 \$50,000	\$166,255
2034	\$166,255	\$50,000	\$1,663		\$217,918	culverts culvert upsizing	\$10,000 \$50,000	\$157,918
2035	\$157,918	\$50,000	\$1,579		\$209,497	culverts culvert upsizing	\$10,000 \$50,000	\$149,497
2036	\$149,497	\$50,000	\$1,495		\$200,992	culverts bridge maintenance	\$10,000 \$50,000	\$140,992

* A comprehensive capital improvement plan is currently being developed based on meeting the State of Vermont's Codes and Standards as well as requirements of the Municipal Roads General Permit. Projects receive priority based on the condition of a bridge, culvert and/or roadway as well as if they are located on a hydrologically connected road segment.

Mendon Public Safety Fund

Fiscal Year 2022

Assumptions:			Facts:		
Vehicle #1 has a life expectancy of	12	years	Vehicle #1: Ford Explorer	2016	\$29,700
Interest rate	1.00%	percent	Town Office Generator		\$5,000
Inflation rate	3.0%	percent	Barstow Generator		\$50,000
			(total cost \$100K split with Chittenden)		
trade in value	15.0%	percent	AED Heart Defibrillator	2020	\$1,180

Fiscal Year	Opening Balance	Annual Contribn	Law Fines	Fine Split	Available Cash	Equipment Replaced	Cost (inflation In adj)	Trade In	Net Expend	Interest Earned	Barstow Generator	Closing Balance
2020	\$65,803	\$500	\$0	100/0	\$66,303	AED Heart Defibrillator	\$2,360		\$20,360	\$454	\$500	\$45,897
						Dry Hydrant Replacement	\$18,000					
2021	\$45,897	\$500	\$0	100/0	\$46,397	Town Office Generator	\$5,000		\$5,000	\$409	\$500	\$41,306
2022	\$41,306	\$500	\$0	100/0	\$41,806	Hazard Mitigation Plan	\$2,550		\$2,550	\$388	\$500	\$39,144
2023	\$39,144	\$500	\$0	100/0	\$39,644					\$391	\$500	\$39,535
2024	\$39,535	\$500	\$0	100/0	\$40,035					\$395	\$500	\$39,931
2025	\$39,931	\$500	\$0	100/0	\$40,431					\$399	\$500	\$40,330
2026	\$40,330	\$500	\$0	100/0	\$40,830					\$403	\$500	\$40,733
2027	\$40,733	\$500	\$0	100/0	\$41,233					\$407	\$500	\$41,141
2028	\$41,141	\$500	\$0	100/0	\$41,641					\$411	\$500	\$41,552
2029	\$41,552	\$500	\$0	100/0	\$42,052	Vehicle #1	\$41,283	\$4,455	\$36,828	\$47	\$500	\$4,771
2030	\$4,771	\$500	\$0	100/0	\$5,271					\$48	\$500	\$4,819
2031	\$4,819	\$500	\$0	100/0	\$5,319					\$48	\$500	\$4,867
2032	\$4,867	\$500	\$0	100/0	\$5,367					\$49	\$500	\$4,916
2033	\$4,916	\$500	\$0	100/0	\$5,416					\$49	\$500	\$4,965
2034	\$4,965	\$500	\$0	100/0	\$5,465					\$50	\$500	\$5,015
2035	\$5,015	\$500	\$0	100/0	\$5,515					\$50	\$500	\$5,065
2036	\$5,065	\$500	\$0	100/0	\$5,565					\$51	\$500	\$5,116
2037	\$5,116	\$500	\$0	100/0	\$5,616					\$51	\$500	\$5,167
2038	\$5,167	\$500	\$0	100/0	\$5,667					\$52	\$500	\$5,218
2039	\$5,218	\$500	\$0	100/0	\$5,718					\$52	\$500	\$5,271
2040	\$5,271	\$500	\$0	100/0	\$5,771					\$53	\$500	\$5,323
2041	\$5,323	\$500	\$0	100/0	\$5,823	Vehicle #1	\$51,975	\$6,192	\$45,783	(\$405)	\$500	(\$40,864)

Notes:

Effective 1/1/17: 100% of fine revenue is deposited in the General Fund and 0% to the Reserve Fund

Barstow Generator:

2018-2019	500
2019-2020	500
2020-2021	500
2021-2022	500
Total	2000

The Towns of Mendon and Chittenden are each setting aside \$500 per year earmarked for the replacement of the generator at Barstow.

Coming Soon!

Mendon on the Move

Find out more: bit.ly/MendonOnTheMove

In the coming months, Mendon will be engaging in a deep community conversation to set direction for the future of the town. All Mendon community members will be invited to come together in a series of virtual forums to brainstorm ideas for action, select top priorities for the future, and build action plans to move priorities forward.

The Vermont Council on Rural Development will provide a facilitated and neutral platform along the way and will help connect the community to key state, federal, business, and non-profit technical and financial assistance.

Community forums will kick off in April 2021! This is an opportunity to share your ideas and vision for Mendon. Please join in this important discussion for our future!

For meeting dates and to learn more, visit the Mendon on the Move website: bit.ly/MendonOnTheMove. Or, visit the town website www.mendonvt.org or the Mendon Facebook page facebook.com/townofmendonvt.

If you have questions, you can contact the Vermont Council on Rural Development at nick@vtrural.org or 802-223-6091.

VCRD has built a model for facilitating community conversations in an age of social distancing using virtual meetings and digital tools:

- Zoom meetings
- Online surveys
- Community ideas board or paper surveys in a public outdoor location
- Virtual polls to narrow down choices and select action items

A local webpage that includes links to meetings and surveys, meeting notes and action ideas, and shares next steps and progress.



The Vermont Council on Rural Development (VCRD) is a nonprofit organization that helps Vermont citizens build prosperous and resilient communities through democratic engagement, marshalling resources, and collective action.

2020 Town Clerk Report

Wow! It has been quite a year in the Town Clerk's office. We have made many changes as a result of COVID-19. The office was closed to the public completely on March 23, 2020 due to the virus and the uncertainty surrounding it. At this time, Assistant Clerk Jesse Bridge and I scanned all land record indexes into the computer and made them available on the website so titles could still be researched. This allowed Attorneys and Title Searchers to look in the indexes and ask us to email them the records they needed. In a phased restart, the office was opened by appointment only for land records research on May 19, 2020 and to the general public on June 16, 2020.

On November 18, 2020, the office was open by appointment only with all staff working remotely to the maximum extent possible per the Governors Executive Order. While the office remains fully functional, we ask that as much business as possible be conducted by e-mail, US mail or telephone. Office hours are Monday through Thursday from 9:00 a.m. – 4:00 p.m. If your business must be conducted in person, please contact the office to make an appointment.

Thanks to a grant from the State of Vermont using funds from the CARES Act, the Town was able to digitize its land records. The Town contracted with Cott Systems to digitize records back to 1980. Anyone may access this system at <https://recordhub.cottsystems.com>. As is the case in the office, there is a fee for copying pages of the land records. The total cost of the project was \$31,468, with \$28,984 being reimbursed through the grant.

With the help of many volunteers, and you, the voters, the August Primary and November General Elections ran extremely smoothly. In August, all voters were sent a postcard which they could return to the clerk's office requesting that a ballot be mailed to them if they chose. Polling numbers were very high for an August Primary. In all, 221 absentee ballots and 137 in person ballots were cast. Polls were open at the Town Office with voters entering through the front door, casting their ballots and exiting through the back door while following all safety protocols.

For the General Election in November, all active voters were automatically sent an absentee ballot. Of those, 540 voters chose to vote absentee, while 294 voters chose to vote in person. The Town Garage was selected as the designated polling place, in order to accommodate an expected high turnout and possible weather issues which would make social distancing protocols more difficult to deal with in the Town Office.

I cannot stress how strongly I appreciate the help of Assistant Clerk Jesse Bridge, the road crew, Bill Ellis and Newt Jones, and the many volunteers who pitched in to help with these elections.

The Town received several "mini-grants" to help offset the cost of the changed election protocol from the Secretary of State's office. These reimbursements totaled \$1,500, which included the addition of the large grey mailbox in front of the Town Office building. This was purchased to accommodate the return of the many absentee ballots for the November election, but is still checked at least once daily for regular business. It is secure and can be used to drop off tax payments, dog license renewals, or any other town business. Please do not put cash in the box.

The town also received a grant in the amount of \$5,000 from the Center for Tech and Civic Life (CTCL) for the purpose of purchasing election supplies to help with a safe election. A large portion of these funds were used for the General Election, with the remainder to be expended for the March Town Meeting election .

This March will bring yet another new look to elections in the Town of Mendon. For Town Meeting 2021 only, an informational meeting will be held remotely at 6:00 p.m. on Monday, March 1, 2021. On Tuesday, March 2, 2021, all articles will be voted on using the Australian Ballot System. Please contact the Town Office at 802-775-1662 if you would like an absentee/early voting ballot sent to you. Polls will be open for in person voting from 8:00 a.m. until 7:00 p.m. at the Mendon Town Garage.

Covid-19 has been stressful for all of us, to say the least, and although business may be handled differently than normal, the Town Clerk's office remains committed to providing full service. If you have any questions, please contact us at the Town Office at 802-775-1662. To reach us by e-mail, contact me at mendontown@comcast.net or Jesse Bridge, Assistant Clerk at mendonbookkeeper@comcast.net.

Respectfully Submitted,

Nancy Gondella, CVC, CVT
Town Clerk/Treasurer

Town Meeting March 2020 Elections



Voting at the Mendon Town Office on March 4, 2020 when COVID-19 was just starting to spread across the United States. Governor Scott declared a State of Emergency on March 13, 2020 in response to the COVID-19 pandemic and ordering initial mitigation provisions to slow the spread of virus. The Mendon Selectboard responded by implementing safety procedures that required most departments to start functioning remotely. All meetings were conducted remotely from this point through the end of 2020 and into 2021.

August Primary 2020

In August, multiple safety protocols were implemented to limit



the exposure and spread of COVID-19. Some of these strategies included the mandatory wearing of masks, use of hand sanitizer, social distancing of at least six feet, and sanitizing ballot booths and pens between voters. Many voters requested ballots to vote early or by mail.

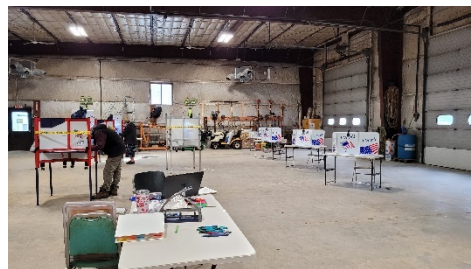


November General Election 2020

By November, COVID-19 was wide-spread across the United States and with a highly contested Presidential election voter turnout was extremely high. A huge number of voters opted to vote by mail after the State of Vermont mailed a ballot to every active voter on the state-wide checklist.



You can still see all those smiles behind the masks.



Plenty of room to spread out at the Town Garage.



Constable/Director of Public Safety

2020 has certainly been a challenge for everyone. The Covid-19 restrictions have forced a change in staff operations since last March. We have cut back the patrol operations for both the Constable and the Rutland County Sheriff's Department. Despite these cuts, Mendon remains one of the safest Towns in the County. We have reduced the patrol hours for the Sheriff's Department from 40 hours per week to 32 hours per week. 2020 Service figures in Mendon are as follows: (2019 figures are in parentheses for comparison) In 2020 Sheriffs performed 1279 Traffic Stops (1193), gave out 1256 Tickets (1045), issued 117 Warnings (132), performed 17 Citizen Assists (10), responded to 9 Suspicious Activity calls (9), had 7 Agency Assists (5), made 2 DUI Arrests (1), answered 7 Motor Vehicle Complaints (6), made 5 Welfare Checks (3), made 3 Suspended License arrests (3) and responded to 15 Traffic Accidents (5).

The Rutland County Sheriff's Department, Vermont State Police and Mendon Constable patrol the roadways and community to a greater degree than many of the surrounding towns. Mendon has always been very pro-active when it comes to the safety of its residents and visitors, especially on our local roads.

Deputy Dan Pennington was promoted and given a new assignment. His replacement, Deputy James Bossong, has been patrolling Mendon since July and has been doing a great job enforcing the traffic laws and taking crash and criminal reports. Constable Phil Douglas continues to patrol occasionally, as well as performing other duties as the Director of Public Safety, including updating ordinances and Mendon's Emergency Management Plan.

Our False Alarm Ordinance was updated to help reduce the number of false fire alarms. The major change was the provision whereby the first false alarm in each calendar year, for any resident, is not charged to the property owner/manager. Each successive false alarm after that during the calendar year is charged to the property owner/manager to recover the \$750 Rutland City Fire Department charge to the Town. Valid alarm calls are never charged to the property owner. In 2020 the Rutland Fire Department responded to 44 calls for fire/smoke alarms or traffic accidents. Property owners are reminded to change batteries every year and replace smoke/CO detectors every 10 years.

Residents are encouraged to familiarize themselves with Mendon's Ordinances. They are all found on the Town website. It is illegal to burn brush, trash and any other flammable materials in the open without a permit from the Town. Burn Permits can be applied for from the Mendon Fire Warden, Seth Bridge. Failure to obtain the proper permits may result in a ticket from the town. It is illegal to transport or possess fireworks in Mendon without a permit from the Fire Warden or Constable.

In the interest of increased public safety, the Town partnered with the Vermont Rural Fire Protection Task Force to design and construct a new dry hydrant at the R & B Investments, LLC now operating as Vista Senior Living (formerly the Cortina Inn & Resort). The cost-sharing

project, completed in the summer of 2020, provides a new and improved access to the pond having a 60,000-gallon capacity. This water supply will greatly improve the fire-fighting capacity for the easterly residents of Mendon. Project cost was \$28,000. State grant funds paid for \$10,000 of the cost, with the remainder coming from the Mendon Public Safety budget. Mendon Trucking and Excavating was contracted to install the dry hydrant. Additional projects of this type are planned for the future.

As in past years, Mendon's Animal Control Officer is Rod MacCuaig, he can be reached at 802-775-1545. If ACO MacCuaig cannot be reached, the Rutland County Sheriff's Department can be called at 802-775-8002 or, in an emergency, Mendon Constable Douglas can be called at 802-345-5923. Dog bites should be reported to Sara Tully, the Mendon Health Officer.

We continue to work with the Town of Chittenden on the emergency shelter at the Barstow Memorial School that will be available for the residents of Mendon and Chittenden. We have a team of volunteers that has been taking the training required to operate a local shelter. We are always looking for additional volunteers if any Mendon residents are interested in joining the team. The shelter will be able to house people and small pets in a controlled environment during a crisis. Donations of goods and storage works for the shelter are always in demand. Each year both towns allocate \$500 to fund supplies for the shelter. Contact Constable Douglas if you would like to donate money or goods for the shelter. Small animal crates, clean blankets, bath towels, harnesses and leashes will be accepted for the shelter. We are also budgeting \$500 each year in the public safety reserve fund for maintenance and eventual replacement of the shelter generator at the school. The Town of Chittenden is doing the same.

As in past years, many residents have not yet picked up and installed their green 911 reflective house numbers from the town office. Your life or the life of a loved one may depend on the police, fire department or Regional Ambulance being able to quickly locate your residence in an emergency. If you do not have your green reflective house numbers posted at your driveway entrance, please contact the town staff about obtaining them at the town office.

Respectfully submitted,

Phil Douglas, Constable & Director of Public Safety

Mendon Delinquent Tax Collector

Turned over for collection on March 23, 2020 were 108 delinquent taxes some for multiple years totaling \$227,617.33.

On January 15, 2021 there are 5 delinquent taxes totaling \$14,753.65

James Dunbar	12,597.92
Isaiah Ellison	681.84
Peter Gillespie	208.20
Thomas Intrieri	63.27
Nils Trahnstrom	1,202.42

Isaiah Ellison has gone to Attorney Corsones for tax sale.

James Dunbar was auctioned off on January 15, 2021 by the Bank.

Respectfully submitted,
Nancy Bridge Merrill, Delinquent Tax Collector

Dog License Report

Neutered males or spayed females	\$1,277
Males not neutered	105
Females not spayed	105
Late fees	<u>12</u>
Total	\$1,487
State of Vermont Rabies Control	645
Total to General Fund	842

Please register your dog on or before April 1, 2021 to avoid a late charge. The fee to register Spayed or Neutered dogs is \$11.00, while the fee for unaltered dogs is \$15.00. The State of Vermont requires a current rabies vaccination certificate to be on file at the Town Clerk's Office.

Failure to register your dog is a VIOLATION of the Mendon Animal Control Ordinance.

Respectfully submitted,
Nancy Gondella, Town Clerk

Record of Vital Statistics-Mendon, VT 2020

Births

<u>Name</u>	<u>Sex</u>	<u>Date of Birth</u>	<u>Place</u>	<u>Parents Names</u>
Isabella Denise O'Connell	F	Jan 18, 2020	Rutland	Amanda Lisseth Torrez Dennis Jay O'Connell Jr.
Felix Justin Miglorie	M	Jul 11, 2020	Rutland	Amy Cook Miglorie Bradley David Miglorie
Josephine Lynn Stevens	F	Jul 14, 2020	Rutland	Emily Elizabeth Rock Joshua Michael Stevens
Alexander William Burden	M	Aug 27, 2020	Rutland	Sara Louanne Young Jason William Burden
Rosalie Mae Shaimas	F	Oct 16, 2020	Rutland	Amber Paige Menard Dylan Andrew Shaimas
Adelina Grace Pimentel	F	Dec 04, 2020	Burlington	Charity Allison Hyams Franz Shiaopao Pimentel Vicente

Deaths

<u>Name</u>	<u>Age</u>	<u>Date</u>	<u>Place of Death</u>
Doris Marie Shellmer	94	Jan 12, 2020	Rutland Town, VT
Jamie William Paul	25	Mar 06, 2020	Mendon, VT
Diane Elizabeth Paquin	74	Mar 20, 2020	Mendon, VT
Ruth E Drigert	94	Jul 24, 2020	Rutland, VT
Millard George Philpet	81	Sep 14, 2020	Mendon, VT
Annette Mary Rheaume	59	Jul 26, 2020	Rutland, VT
Christopher Joseph Martel	70	Aug 14, 2020	Rutland, VT
David M Glead	57	Nov 04, 2020	Rutland, VT
June Ruth Osowski	64	Dec 10, 2020	Mendon, VT
Siegfried Osowski	76	Dec 11, 2020	Burlington, VT
Debra Poplawski-Wilson	57	Dec 17, 2020	Mendon, VT

Marriages

<u>Party A</u>	<u>Residence</u>	<u>Party B</u>	<u>Residence</u>	<u>Date</u>
Diane Marie Nascimento	MA	Kyle Andrejczyk	MA	Jan 08, 2020
Lauren Jean Parks	NH	Joseph Michael Beaulieu	NH	Feb 07, 2020
Charity Allison Hyams	VT	Franz Shiaopao Pimentel Vicente	VT	Feb 15, 2020
Mary Clair Atkinson	VT	David James Kraus	VT	May 16, 2020
Lucia D'Agostino Foulkes	MA	Nicholas Spencer Dorf	MA	Aug 01, 2020
Lisa Ellen Stager Velasquez	VT	Brian David Kerns	VT	Aug 15, 2020
Melinda Leigh Pettit	VT	Jason Robert Washburn	VT	Sep 03, 2020
Jonpatrick Rayen Stone	MD	Alyssa Nicole Bowman	MD	Sep 08, 2020
Phillip Joseph Rando, Jr.	VT	Trent David Catich	NY	Sep 26, 2020
Alexandra Lia Beauchamp	NY	Matthew Wilkinson	NY	Oct 03, 2020
Kelly Leigh Todd	VT	Gregory Thomas Gleason	VT	Oct 24, 2020

Mendon Planning Commission

The Mendon Planning Commission includes members Phil Douglas, Justin Lindholm, Fred Bagley, Gary Sihler and Teri Corsones. The Planning Commission has jurisdiction over subdivision permit applications and applications for building development for other than one or two-family residences. It meets on the first Monday of each month at 5:15 p.m. at the Mendon Town Offices. If a monthly meeting falls on a state or federal holiday, the meeting for that month is typically held on the next ensuing Monday.

The Mendon Planning Commission was awarded a Municipal Planning Grant in order to update the Mendon Town Plan. It worked diligently with the Rutland Regional Planning Commission over a two-year period to survey town residents and to use the survey results and other resources to update the Town Plan, which was adopted on August 24, 2020. The Mendon Planning Commission also dedicated many hours this past year to reviewing and responding to an AT&T cell tower application. We welcome your input in the planning process. Please contact the Mendon Planning Commission regarding any questions or suggestions you have about the planning process, or if we can be of assistance to you.

We currently have two vacancies on the Mendon Planning Commission. Please contact any of the members if you have an interest in serving.

Respectfully submitted,
Teri Corsones

Zoning Administrator

2020 was a good year in terms of zoning permits issued and with 2 new single family home permits issued. Also, the Bhakta Development, LLC completed construction of its 3 phase residential care units, now open for business as Vista Senior Living.

The breakdown of permits issued in 2020 is as follows:

- 2 new single family homes
- 1 new camp;
- 16 assorted additions for bedrooms, sheds, garages, and decks;
- 13 certificates of occupancy;
- 3 new signs;
- 4 Planning Commission commercial Site Plan Reviews.
- 1 appeal to the Board of Adjustment for a new camp.

I have no regular office hours. However, I can be reached by phone during business hours on Monday thru Fridays at 775-0065 to make a specific office or home appointment or answer your questions. Messages can also be left at the Town Office. If you hear or see any apparent zoning violations, please call me to investigate.

Respectfully submitted
Stephen Cosgrove, Zoning Administrator
775-0065

Assessor's 2020 Report

COVID-19 has delayed the reappraisal until 2021 and has changed many procedures. The 2020 Grievances were held remotely. It is anticipated that the Grievances for the reappraisal will also be held remotely but this is subject to change.

It is important that the reappraisal uses the best data available. I am requesting that if you have not already done so, please make an appointment to have a telephone interview regarding the interior of your property. You can make an appointment at the following web site:

<https://VermontAssessor.as.me/Mendon>

Once all of the data and the new values are ready they will be available on-line via the Town's Tax Map service. The web site for this is:

<https://www.axisgis.com/mendonvt/>

Prior to the formal Grievance process you will be able to view your data and ask questions. This informal process is also expected to be held remotely unless there is a change.

I look forward to discussing your assessment data and values.

Respectfully submitted,
Spencer Potter, Vermont Municipal Assessor

Cemetery Report

Scott Bradley resigned as the Cemetery Commissioner. Bill Ellis has stepped in to fill this role. There were no projects conducted at the cemeteries this year besides regular mowing maintenance. Mowing is performed by the Buildings and Grounds Maintenance employee for the town. Chad Galiano resigned from this position in 2020 and the town is currently looking to fill this job. The Selectboard is looking for volunteers to serve on the Cemetery Commission. The Cemetery Commission manages maintenance of the town cemeteries and plans for future projects or development of new cemeteries. Please contact Sara Tully, Town Administrator if you are interested in serving in this capacity. There are currently no plots available for sale in Mendon. There were three burials at the Tenney Cemetery in 2020. The Town received \$1,000 in revenue.

Respectfully submitted,
Sara Tully
Town Administrator

Recreation Report

Through COVID-19, the Rec Committee has continued to make progress on the expansion and use of the Mendon Recreation Area located on South Mendon Rd. In the summer of 2020 we completed the basketball court with the help of our vendors; Mendon Trucking and Excavating, Wilk Paving, and Advantage Tennis. The court is positioned in the north east corner of the grounds, and has painted basketball lines and lines painted for a mobile pickleball court. It saw quite a bit of use of all ages when opened in late summer. Unfortunately, the field use this year was less than in years past due to the pandemic. The Rutland County Little League, however, did use the field for practice and games, as well as a few Barstow or BYC sanctioned practices.

We look forward to opening the play structure up again for use when safe to do so. The grounds at the park continue to improve with a shurpack pathway down from the parking lot and enhancements to the lot by way of new material brought in. Both of these projects were led and completed by the road maintenance department and we thank them for the work.

The committee will meet virtually in early '21 to discuss planning for the upcoming year.

Respectfully Submitted,
Betsy Reddy, Clerk (353-0335)
Jim Reddy (345-0185)
Larry Courcelle, Vice Chair
Liam Fracht-Monroe, Chair (345-0245)
Jesse Bridge
Leo Lawrence, member emeritus



Road Commissioner Report

The winter of 2019-2020 was interesting with a lot of icy conditions. This made us run the tire chains more than usual. Spring work started late due to the COVID-19 pandemic and the Governor's Executive Order limited what the highway department could do. The orders also restricted our contractor from sweeping the sand from the roads as we do each spring. The town implemented safety procedures; assigning vehicles and equipment that each employee was authorized to use, wearing masks and maintaining social distancing to limit exposure to COVID-19. It certainly changed how we operated, but we were lucky to be able to continue to maintain the roads free from illness.

In accordance with the Municipal Roads General Permit, the Town continues to update road segment and culvert inventories in order to plan for future projects.

We received a Better Roads Grant to conduct an erosion control project on the intersection of Wheelerville Road and Notch Road that consisted of replacing culvert 02-37A and ditching along hydrologically connected road segments of 197022 and 142153. The Mendon Highway Department started the project in the summer of 2019 and completed it in 2020. The total project cost was \$25,825.36 of which \$18,061.12 was paid for with grant funds and \$7,764.24 was paid by town labor and equipment.

We received an Agency of Transportation Structures Grant to engineer and replace culvert C07-42 on Wheelerville Road. The Town contracted with Dubois & King for engineering and Northwood Excavating, Inc. to complete the construction. The cost of the project was \$128,765 with \$111,180 eligible for the grant funds. The remaining \$17,585 was paid out of the Bridge and Culvert Fund.

We received Grants in Aid Funding for \$6,710 that helped offset the cost of some ditch work that was completed in 2020 by the Mendon Highway Department on a hydrologically connected road segments 45645.1, 45646.1 and 45647.1 on the Notch Road. Total project cost was \$18,592.06 of which \$11,882.06 was paid by the town through labor and equipment. We have requested to utilize the Grants in Aid Funding for 2021. A project has not yet been approved.

The State of Vermont experienced a heavy rain event on April 15, 2019 which resulted in a federally declared disaster (DR4445). Mendon submitted three projects to FEMA. The stream channel of Mendon Brook eroded away the embankment upstream from Bridge 25 on Medway Road. Damage included a wash out around the bridge wing wall. Only damage within the right of way is eligible for some reimbursement. Flood water overwhelmed culvert 07-32 and culvert 07-42 causing washouts along Wheelerville Road. We continued to work with FEMA through 2020 to determine eligible costs for reimbursement. FEMA determined eligible expenses for Medway are \$10,446.01 of which \$7,834.50 will be paid by FEMA, 1,305.75 by the State of VT and \$1305.75 by the Town. FEMA determined eligible expenses for Culvert 07-32 are \$4,743.54 of which \$3,557.66 will be paid by FEMA, \$592.94 will be paid by the State of VT and \$592.94 paid by the Town. FEMA determined eligible expenses for Culvert 07-42 are \$4,343.84 of which \$3,257.88 will be paid by FEMA, \$542.98 will be paid by the State of VT and \$542.98 paid by the Town.

The Town of Mendon and the Town of Rutland jointly purchased a John Deere 6105E tractor with Tiger Boom Mower and 50" rotary deck to perform roadside mowing. We also purchased a Buffalo Turbine Cyclone Blower that is pulled behind the tractor to maintain the ditches from leaves and

debris. Mendon purchased the tractor for \$27,529 and Rutland Town contributed \$51,771 based on lane miles and expected use by each town.

Truck #1 was involved in an accident on December 30, 2019 during a wind and ice storm resulting in over \$10,000 in damage. A large tree fell on top of the truck. Luckily, no one was injured in the incident. It is a reminder how dangerous at times our jobs are. Wind storms can result in extremely dangerous conditions on all our roads, but specifically in Wheelerville. Please heed storm warnings and stay off roads until they can be traveled safely.

The Road Crew also worked on Journeys End to ditch and install stone to filter the fine erosion particles before entering the water course and the pond. I issued two Access Permits in 2020. The Town did not complete a paving project this year. The next roads to be paved are Notch Road and Old Turnpike Road. We continue to plan for upgrades to the Falls Road to access properties off Notch Road, Northam Road and Clark Mason Road.

I would like to thank Newt Jones and Chad Galiano for their dedication and hard work on the Road Crew. Chad opted to leave employment with Mendon in July. I would like to thank him for his two years of work in Mendon and wish him well in his future endeavors. I would also like to thank Sara Tully, Jesse Bridge and Nancy Gondella for all the help they give me on the paper & computer work.

Mailboxes Missing?

The Town of Mendon Highway Protection and Specifications Ordinance, "Section 9: Mailboxes, the Town of Mendon is not responsible for mailboxes in the rights-of-way damaged by snowplows or other municipal equipment." The Mendon Highway Department is careful not to damage structures in the town's right of way, however there are times unintentional damage does occur to mailboxes and other structures. It is the ordinance of the town not to replace these structures.

Snow in the Right-Of-Way

The Mendon Selectboard would like to remind residents that pushing excess snow from private walks and driveways onto the roadside is prohibited by Vermont law. It is also illegal to plow snow across a town road. The excess snow in the roadway may obstruct traffic or create safety hazards for drivers. Please remember when removing snow that under 19 VSA §1105, violators can be held personally liable for any damage caused, and are subject to a fine of up to \$1,000. Please help keep our roads safe and clear. We thank you for your cooperation.

Residential Sand Shed Policy

In February 2019, the Selectboard adopted a Residential Sand Shed Policy. The Town of Mendon makes sand available to Mendon residents to help with icy sidewalks and driveways. The Residential Sand Shed is located outside the Town Garage gate on Park Lane for 24/7 access. You may fill, by shovel, up to **three** 5-gallon pails with sand in anticipation of or response to a storm event or weather pattern that creates icy and slippery conditions. The complete policy is posted on the Residential Sand Shed. Thank you in advance for your cooperation.

Respectfully submitted,
William Ellis
Road Commissioner

2021-2022 Appropriation Requests

TOTAL \$10,342

ARC Rutland Area Serving Citizens with Developmental Disabilities

128 Merchants Row, Suite 401, Rutland, VT 05701 www.ARCRutlandArea.org 802-775-1370

ARC requests \$1,500 to advocate for the rights of individuals and families with developmental disabilities to be regarded as valued citizens with the same entitlements as a non-disabled individual, including the right to lifelong opportunities for personal growth and full participation in the community. It is important to note ARC does not charge for services to its members. ARC relies on grants, individual group, company and town donations to provide services to our members in Rutland County.

ARC reports serving around 35 Mendon residents.

Marble Valley Regional Transportation District “The Bus”

158 Spruce St., Rutland, VT 05701 www.thebus.com 802-773-3244

Marble Valley Regional Transportation District “The Bus” requests \$1,200 to provide safe, reliable, accessible and coordinated public transit service to enhance economic, social and environmental quality of life throughout Rutland County and surrounding communities. The Bus has been providing transportation for over 45 years.

The Bus reports they provided over 14,000 rides in Mendon in 2020.

RSVP & The Volunteer Center

6 Court St., Rutland, VT 05701 www.volunteersinvt.org 802-775-8220

Retired Senior Volunteer Program requests \$700 to help defray the financial impact of COVID-19 on the organization. Their volunteers are continuing to support the communities through the COVID-19 pandemic with new initiatives such as mask making for local agencies and schools and making wellness calls to isolated seniors.

In fiscal year 2020 Mendon residents took advantage of RSVP programs such as free income tax return preparation and our free osteoporosis prevention classes. Currently in Mendon RSVP volunteers donated their services to the following non-profit organizations: AARP Tax Program, Bridges & Beyond, One-2-One, the Meadows, Dismas House, Rutland Town School, Vermont Achievement Center, Northeast Primary, RSVP Operation Dolls and More, and RSVP Bone Builders. RSVP stated they are unable to track how many Mendon residents benefit from the service of their volunteers.

Rutland Area Visiting Nurses Association & Hospice

7 Albert Cree Dr., Rutland, VT 05701 www.vermontvisitingnurses.org 802-775-0568

The Rutland Area Visiting Nurses Association and Hospice requests \$2,600 to provide Rutland County residents with exceptional home care, hospice and community health services.

RAVNAH’s mission is to provide medically necessary healthcare wherever it is needed, regardless of a client’s ability to pay, location of residence, or complexity of health issues.

In 2019 VNAHSR’s dedicated staff provided 1,346 visits to 23 individuals in Mendon.

Rutland Mental Health Services

78 South Main St., Rutland, VT 05701 www.rmhsccn.org 802-775-2381

Rutland Mental Health Services requests \$1,242 to provide individual counseling for children, adults and families, substance abuse treatment services, emergency/crisis services, and developmental disability services. Rutland Mental Health Services and is committed to providing quality services regardless of an individual's ability to pay.

During fiscal year 2020, Rutland Mental Health Services provided 407 hours of service to 31 Mendon residents.

Southwestern Vermont Council on Aging

143 Maple St., Rutland, VT 05701 www.svcoa.org 802-786-5990

The Southwestern Vermont Council on Aging requests \$600. This funding will be used to help support the work they do on behalf of Mendon residents. The services provided are: Nutrition Support, Case Management Assistance, and a variety of other services.

In 2020, the Council helped provide 243 meals that were delivered to the homes of 2 elders in your community (Meals on Wheels). In addition, 29 Mendon elders came together at a luncheon site in your area to enjoy a nutritious meal and the company of others; 155 meals were provided. Additionally, SVCOA provided .5 hour of one-on-one nutrition support, including nutrition assessments and resource connections and referrals, to 2 residents of Mendon. SVCOA case management and outreach staff helped 5 elders in your community for a total of 41.5 hours. Other Services and Support include "Senior Helpline" assistance, Medicare and health benefit counseling, Legal service assistance, information about elder issues and opportunities, Senior Companion support for frail, homebound elders; Outreach services to elders dealing with mental health issues, Transportation assistance, Caregiver support, and Money Management programs.

Wonderfeet Kids' Museum

11 Center St., PO Box 6243 Rutland, VT 05702 www.wonderfeetkidsmuseum.org 802-282-2678

The Wonderfeet Kids' Museum requests \$2,500 to work towards their mission to foster curiosity and exploration, inspire creativity and ignite the imagination of every child through power of play. They call Wonderfeet a "Kids' Museum" because it's not the traditional "Children's Museum" you might think of. Rather than relying on exhibits and plaques on the wall that have parents explaining things to their children, Wonderfeet creates engaging playscapes that have kids leading the learning. Children's minds and imaginations are captured by play – and through that they explore new concepts and engage their parents in important back-and-forth interactions that help families form deeper bonds and children build the brain architecture for future learning. Wonderfeet also supports local schools with field trips and fun STEM classroom programs. They work with local partners to expand their impact – reaching families of all socio-economic levels in every corner of Rutland County.

Despite limited operations in 2020, they still welcomed over 4,000 guests to the museum last year, about 48 of those were Mendon residents. In a regular year, Wonderfeet welcomes over 15,000 guests from 21 states and over 13 countries.

Barstow Youth Club 2020 Annual Report

This report covers the following sports seasons for children in grades PreK-6: 2019-20 basketball, 2020 Rock Climbing, 2020 indoor soccer, 2020 baseball, 2020 fall soccer and 2020 flag football seasons. The following were the grade level sport and number of participants who participated:

- Pre-K to 2 basketball: 29
- 3/4 & 5/6 boys & girls basketball: 41
- 1st-6th grade rock climbing: 8
- 3/4 & 5/6 boys & girls indoor soccer:
season cancelled due to COVID-19
- Baseball: season cancelled due to COVID-19
- Pre-K to 2 fall soccer: 24
- 3/4 & 5/6 flag football: 21
- 3/4 & 5/6 boys & girls fall soccer: 45
- BYC has continued to maintain its leadership



structure, while remaining a strictly volunteer organization. We are a 501(c)(3) tax exempt organization capable of offering tax write-offs for charitable donations. Our leadership team includes a director, secretary, treasurer, communications and sponsorship chairs. Our organization is active on social media and sends out seasonal newsletters which are available in digital and paper format.

BYC is an organization aimed at providing the children of Chittenden and Mendon with athletic opportunities that include baseball/softball, soccer, basketball, rock climbing and flag football. We offer free programs for children in grades Pre-K to 2, 3/4 grade programs are \$40 and 5/6 programs are \$50. We offer free registration for those families in need. Chittenden and Mendon contributed \$3,000 each to our program this past year.

BYC has been required to purchase separate insurance to use the Barstow School facilities. A requirement of our policy is that all volunteer coaches be fingerprinted and background checked by the State of Vermont. Collectively, this has increased our costs to approximately \$2,000 per year, which also includes our fees to pay the State to access these records.

Our executive board meets four times per year (August, November, March, June) to discuss upcoming seasonal issues, as well as any needs that need to be addressed. These meetings take place at the Mendon Town Office.

Donations and charitable giving make our program a success. This year has been dramatically different because of COVID-19. We were not able to have an indoor soccer season or baseball season or have our booth at Chittenden Day to raise money. We have not received any sponsorships from local businesses nor have we been able to do any fundraising. We had additional expenses in the fall to prepare for COVID-19. We purchased additional equipment, PPE kits, sanitizing supplies and thermometers. We also rented a storage unit and storage containers to keep all of our equipment clean, organized and together for ease of access to board members and coaches.

Executive board members include: Jesse Bridge, Director (mendonbridge23@gmail.com); Chris Blanchard, Secretary (chris@cwbtvlaw.com); Val Taylor, Treasurer (kvemhj@gmail.com) Vicki Napolitano, sponsorship/communications (vmnapolitano@yahoo.com); at-large members Lacey Ramage, Chris Gandin, and Chad Galiano.



Respectfully Submitted.

Mendon Historical Society

For calendar year 2020

What a year it has been! We started out the year presenting a program on March 12 in the town office sponsored by the Vermont Humanities Council. It was well-attended and only a few days later the town office closed due to the COVID-19 pandemic restrictions. We had planned other activities, but those things were put on hold until we could safely schedule anything.

But, during the year we did accomplish the design, construction, and installation of an informational series of three panels on the former site of the Old Town Hall. (See photo below.) Many thanks go to the town for largely funding this project from a Reserve Fund that had been maintained over the years for the maintenance of the previous building, to Fred and Jennifer Bagley for their copywriting and design talents, and to Awesome Graphics for their creative execution of the plan. Although we could not have a festive celebration of this project, we did manage to have our Annual Meeting at the site in September, masked and six feet apart.

Another project undertaken by Fred Bagley was the creation of a comprehensive hiking guide covering trails in Mendon. The guide can be downloaded from the Mendon website (look under Community, then Mendon Hiking Trails) or it is for sale at the town office.

In the year ahead, we plan to continue working with the Vermont State Department of Forests, Parks and Recreation to create a walking trail with signage and information at Tamarack Notch, the former site of the Girl Scout Camp on Notch Road. We will do research on the history of Mendon Mountain Orchards, and hopefully plan some hikes to areas of interest in the town.

The Mendon Historical Society is a registered 501(c)3 non-profit corporation “with the intent to educate and preserve Mendon’s history for the future,” according to our by-laws. Our archives, located on the second floor of the Town Office, are now completely filed and indexed so that they are easily accessible to the general public. We generally meet four times a year in April, June, September, and November at 5:00 p.m. at the Mendon Town Office. Depending on the pandemic restrictions, we hope that schedule can be maintained in the coming year. Anyone is welcome to attend.

We are requesting \$500 in the proposed town budget. We have appreciated the town support in the past, and we plan to continue our work of exploring and preserving the history of our town.

Thanks to all our members for their support and please feel free to contact any of us for more information on any of our activities and for information on joining our organization. Please let us know if you would like to be added to our mailing list to receive periodic newsletters.

Ann Singiser, President
Jennifer Bagley, Secretary

Shelly Susina, Vice-President
Richard Kaufman, Treasurer



Rutland Free Library Association

Rutland Free Library Association

As with most folks, Rutland Free Library's year divides into two parts. Before Covid-19, the Library was ahead on most if not all metrics; borrowing, attendance, programs, and online usage were all well ahead of last year and on pace for the busiest year in several.

When Covid first hit, we were unsure which category of guidance to follow, but we stayed open until the schools closed, and the state eventually set standards for libraries to follow. Our goal from the start has been to provide a low-risk environment (as defined by VOSHA). Our outstanding staff continued to work hard behind the scenes, preparing for reopening, mostly from home, and we offered curbside service as soon as it was permitted.

We also increased our online offerings, buying more copies of more downloadable e-books and audiobooks, and adding Kanopy video streaming service. We were able to do this by tapping into our restricted endowment, which can only be used for materials and services. Library staff also generated and maintained pages on Covid information and on cultural offerings available to Rutland residents while in-person entertainment was unavailable. We also offered online Story Time and yoga on our YouTube channel.

Being able to provide so many services to so many users while the doors were closed is a good reminder that a library is not a building, it is the people who provide and use the services.

Online borrowing has been increasing about 2 percent per year, and we were on pace for about 10 percent of our loans to be delivered electronically; after the enforced closure we finished the year at about 12 percent. The free WiFi available around the building was also in regular demand.

Unsurprisingly, adding free services at a time when our users were suffering an economic shock was popular, as was curbside.

As soon as the governor allowed staff into the building again, we got to work creating social distancing space, training staff on safety procedures, setting up a quarantine area in the lobby for all returned items, and putting up Plexiglas barriers and signage. With an assist from Foley Services, we got the needed supplies and cleaning, and were able to reopen on June 2, the second library in the state to do so (one day behind Quechee), and weeks ahead of most other libraries in the state. Using its experience, the Library has been active statewide helping other libraries find ways to safely provide services.

Although we continue to offer curbside, patrons appreciate the ability to browse the stacks, use our computers, print and copy materials, and just be in the building, while observing social distancing. Most popular is what we are calling "concierge service," an offshoot of curbside where patrons call ahead, have an item placed on hold, then drop in and pick it up. We expect that service to remain in demand well after the time Covid is a concern.

The Library is committed to providing as many services as possible under pandemic conditions and looks forward to being able to return to full service and programming as soon as it is safe to do so.

Randal Smathers, *Director*

Board of Trustees

Sharon Courcelle – President

Ed Ogorzalek – Vice President

Barry Cohen – Treasurer

Clare Coppock – Secretary

Jennifer Bagley

Chris Booth

Anita Duch

Allyn Kahle

William Notte

Catherine Picon

Stephanie Romeo

Olivia Tipton

Nancy Wennberg



The Rutland Regional Planning Commission (RRPC) is a resource for towns, a platform for ideas and inspires a vision for our future. We balance local desires, best practices and regional planning for communities that are vibrant today and strong for years to come.

The RRPC and Town of Mendon continued working together in 2020 on many community development initiatives. Some highlights include:

- Worked on completing FY20 Grants in Aid projects and securing FY21 funding for purchase of a leaf blower.
- Supported the Town with the update and adoption of the Mendon Town Plan.
- Worked with town staff to adopt Rutland Region Public Works Mutual Aid Agreement.
- Assisted with review of Section 248 application to Public Utilities Commission for telecommunications facility.
- Worked with Road Foreman to provide updates to culvert inventory.
- Worked to complete a COVID-19 Local Response After Action Review.

If you feel inspired to participate in local or regional planning, want to be paired with opportunities to grow your community, or just want to learn more, please visit or give us a call - we'd love to hear from you!

The Opera House | 67 Merchants Row | Rutland, Vermont

P.O. Box 430 | Rutland, Vermont 05701

RutlandRPC.org | (802) 775-0871

Cooperative planning in the region

RUTLAND NORTHEAST SUPERVISORY UNION
ANNUAL BOARD REPORT
January 2021

The Rutland Northeast Supervisory Union (RNESU) Board has been busy this year dealing with the COVID-19 pandemic and making sure that our two school districts (Barstow and Otter Valley) have the resources they need to continue to educate our children.

The Board created a one-year pilot preschool lottery program that allows five of our preschoolers to attend preschools outside of our district. Our preschool system currently only allows our preschoolers to attend preschool programs within our supervisory union. The voucher can be requested by a family. If more than five students request a voucher, than a lottery will pick the students who will be given a voucher.



The other important work of our board was creating the budget for Special Education, Technology, Central Office, and Transportation. This year we are pleased to present a budget that reflects a 3.21% increase in spending. This is a significant drop from the 7.8% increase we asked for last year. We have made no significant changes in staffing or programming.

I would like to take this opportunity to thank Debbie Singiser for her tireless work on behalf of the RNESU Board, as she is not seeking re-election. Thank you for your support of our schools, staff and students!

We look forward to continuing our mission of educating life-long learners. If you should have any questions, please do not hesitate to contact a board member or use the Let's Talk button on any school website.

Respectfully Submitted,

Laurie Bertrand
RNESU Board Chair



Dear Residents of Brandon, Chittenden, Goshen, Leicester, Mendon, Pittsford, Sudbury, & Whiting:

I am pleased to write this report to capture RNEU, OVUU and BUU activities for 2020. We are in our 5th year of our merged district and the Otter Valley Unified Union and Barstow Unified Union School Districts both continue to work toward achieving the vision and mission of educating every child in our eight towns. Read about how we handled the pandemic in the school annual report!

RNEU HIGHLIGHTS OF 2020

- RNEU completed its **second climate survey** in the spring of 2019 and opened in fall 2019 with a focus on the results. Growth areas for the district include bullying and discipline; academic rigor and perceptions; parent engagement; adult/student relationships; and school pride. The year kicked off with a kindness challenge and some work focused on building relationships
- RNEU hired its **first Social Emotional Coach position** to help teachers and administrators collectively address the social emotional needs of students throughout the district. This position, along with guidance counselors and school psychologists, developed safety assessments to ensure appropriate responses to safety needs;
- RNEU schools all agreed to **continue to build a system of supports** for all students focused on academic achievement and social emotional needs, building a system wide approach to discipline (PBIS), restorative justice, equity and a multi tiered system of support.
- Entered into a **joint lawsuit against JUUL** with other school districts nationwide.
- **Converted financial software** at the requirement of the state of Vermont
- **Settled a master agreement** with the Teachers' Association and the Paraprofessional/Bus Driver's association.
- Moved all **board meetings to the Zoom platform**, increasing community involvement in most cases.
- **Provided equity training** for all staff and administration and began an equity committee to ensure we are meeting the needs of all students.

BARSTOW UNIFIED UNION UPDATE

- In the spring of 2020, the Barstow Community **said goodbye to Bianca McKeen**, who had been principal for two years and through its first entirely virtual process, hired Principal David St Germain. **Welcome, Dr. St Germain.** We hope you have a long and positive stay at Barstow!
- As **enrollment continues to decline** at the K-8 level at Barstow Memorial, the board focused on reaching out to real estate companies and employers to give information on a world class education at Barstow Memorial School, hoping to help attract more families to the two towns.
- The Barstow Unified Union School Board **updated its mission and vision** (identified as a Global Ends policy) with the help of community members in Nov. 2019 and worked to bring more voices to the work of the board, adding a 5th seat in the March 2019 election.
- As the school was closed, **additional work was done on the building.** We were able to update the heating system in the middle school area, replace some carpets, repair the driveway entrance apron, and update the gym lights.



I am honored to continue to serve as the RNEU superintendent in my 7th year in the district and look forward to more connections with our schools and communities.

Respectfully,
Jeanné Collins, Superintendent
RNEU

BARSTOW UNIFIED UNION SCHOOL DISTRICT BOARD OF DIRECTORS'

LETTER TO THE TOWNS OF CHITTENDEN AND MENDON January 2021

Dear Neighbors,

After an unprecedented year of crisis, we feel moved to say that we have always been proud of Barstow, but this past year the staff hurdled more challenges than we ever imagined were possible. As you will read in the 2020 annual report, Superintendent Jeanne Collins and her team at Rutland Northeast Supervisory Union (RNEsu) quickly navigated fluctuating health rulings, and they leveraged federal pandemic dollars to provide needed resources.



With central office support, Barstow staff gave instruction in new ways, guided students to adhere to in-person safety measures, delivered food to students' homes, repeatedly sanitized facilities, and mastered rules that sometimes changed daily. In spite of these and other challenges, recent testing shows that Barstow staff also kept academic achievement on track.

They are heroes.

Because of pandemic restrictions, the Board shifted from in-person community linkage to reliance on the following outreach methods:

- Board presentation explaining Policy Governance via Zoom, <https://us02web.zoom.us/j/91732982000> (Password: by02v?W&)
- Monthly updates in Mendon and Chittenden Town Facebook pages, the Front Porch Forum, and Principal St. Germaine's newsletter,
- Thought Exchange survey on how the public would like the Board to communicate,
- Let's Talk ap (<https://www.k12insight.com/Lets-Talk/embed.aspx?k=WY4D6BIT>),
- Public participation via Zoom or phone at the allotted time (usually 6:05) during our monthly meetings (http://www.rnesu.org/district_information/calendars),
- Distribution of Barstow Memorial School brochures to local realtors for welcome packets.

For continuous improvement as board members, we sought growth opportunities:

- Participation in equity trainings conducted by the Chittenden Select Board, the Otter Valley Unified Union Board, and the Vermont School Board Association.
- Preparation for a Barstow Unified Union Board candidate orientation held via Zoom Jan. 11, 2021, 5:00 p.m. (http://www.rnesu.org/district_information/calendars) to meet with citizens interested in running for the three board positions to be elected March 2021.
- Completion of online Policy Governance course (new members).



- Coaching from Policy Governance consultant Val Gardner.
- Participation in a retreat to establish five goals for the year
 - a. *Support equity and inclusion by revisiting BUUSD's policies after the equity audit findings are released.*
 - b. *Provide legislative advocacy for appropriate financial conditions needed for short- and long-term planning for public education.*
 - c. *Update community linkage plan with emphasis on engaging in a remote environment.*
 - d. *Further board development with a focus on monitoring Ends Policy.*
 - e. *Recruit and transition new members, and engage in leadership planning and development for current members.*
- Participation in a case study on equity issues.
- Consultations with Rep. Jim Harrison on education legislation.

An unexpected pandemic-related success for our Board materialized in August when the Vermont School Board Association published guidance on board policy changes required to legally navigate the pandemic. We reviewed our policies and found that the Barstow Board did not need to make changes because responsibilities of the Board and the Superintendent have already been clearly defined. This discovery led to a moment for board members to reflect. Why are the Barstow Board policies ready to provide structure needed for this pandemic?



To answer this question, we called out the years of leadership provided by Barstow Unified Union Board member Deborah Singiser and Superintendent Collins. Together they led systemic transformation from a traditional board framework into a solid Policy Governance structure. Debbie and Superintendent Collins not only support the Barstow UU Board, but they have since guided other boards around the state.

The year 2020 was Debbie's final full year on the Barstow UU Board. She began her service in March 2015, and she is not running for re-election this year. Debbie will be missed, but she left a lasting legacy, and we will not hesitate to reach out to her when needed. Her three-year, at-large seat must be filled by either a Mendon or Chittenden resident. Information for running for the school board can be found at <http://www.rnesu.org/home>

In closing, we cite the most valuable support of all: the Mendon and Chittenden citizens who make it possible for Barstow to be among the best schools in Vermont.

Neighbors, each of us is honored to serve on your school board,

Ethan Bodin Brenda Vicars Hummel Jacob Powsner Jessica Quesnel Deborah Singiser



**Minutes of the Mendon Town Meeting
Monday, March 03, 2020
Mendon Methodist Community Church**

Moderator Chris Corsones called the meeting to order at 6:00 p.m. Following the Pledge of Allegiance, Chris invited Judy Barone, chair of the Community Visit Steering Committee to speak.



Judy invited community members to the “Mendon on the Move” meeting which will be held on April 02, 2020 at the Red Clover Inn. Appetizers will be served at 5:30 and representatives from VCRD (Vermont Council for Rural Development) will officiate a meeting in which attendees will discuss ideas for what direction Mendon should take in the future. Judy also stated that a second meeting would take place on May 14, 2020. At this time, VCRD will bring people that match the goals and opportunities developed at the first meeting in order to strengthen neighborhood communication.

Chris Corsones thanked Pastor Ron Sherwin and the Mendon Methodist Community Church for their hospitality in allowing the Town to hold its meeting at their facility.

With permission from the voters, Chris invited State Representative Jim Harrison to speak. Jim thanked everyone for their continued support and stated that he gets a lot of feedback from community members. Jim stated that the Governor presented a budget plan that is not built on new taxes or fees. Education funding is projected to incur a 5.5% increase per pupil. These costs are a result of increased costs and a decreasing student population. Jim discussed some changes to Act 250 rules. He encouraged voters to check the unclaimed property list which he had printed out. Jim also stated that he had information regarding composting in the back of the room. The new rules forbidding compost materials in landfills begin on July 01, 2020.

Jennifer Bagley thanked Jim for his thoroughness and responsiveness. Other voters echoed this sentiment. John Rizk suggested that Jim visit the Rutland Transfer Station to see the area set aside for compost materials.

Chris Corsones stated that the Town Report was dedicated to Neil Langer for his 37 years of service to the community. Chris stated that Neil has a habit of saying what a lot of people are thinking and that Neil has been a real asset to the Town of Mendon.

ARTICLE 1. Shall the Town authorize the Selectboard to acquire by gift or purchase, land for Municipal forest, to produce wood products, maintain wildlife habitat, protect water supplies,

provide forest recreation, and for conservation education purposes?

Betsy Reddy made a motion to approve Article 1. The motion was seconded by Jody Wilcox. The motion passed unanimously.

ARTICLE 2. Shall the town authorize the Selectboard to set the hourly compensation rate for non-salaried employees, and in the event of an appointment of a town officer at mid-term?

Gary Sihler made a motion to approve Article 2. The motion was seconded by Mary Rizk and passed unanimously.

ARTICLE 3. Shall the Town adopt all budget articles by Australian ballot?

Selectboard Chair, Richard Wilcox discussed the advantages of voting by Australian Ballot on budget issues. The Selectboard believes this would allow more people to vote on the budget, and also allow early voting. Steve Singiser (husband of Ann) stated that he is mostly opposed because re-votes would have to take place when budgets fail. Neil Langer stated that Mendon has a history of passing the budget. Jennifer Bagley stated that it is important to hear the opinions of other voters and to get questions answered. Sara Tully stated that she supports the article in the hopes that it will engage more citizens. In addition, voters can always change back to a floor vote if they don't feel Australian ballot voting is working for the Town. Fred Bagley, Mary Ann Reich, Ann Singiser, and Gary Sihler also spoke against this article.

Sara Tully made a motion to approve Article 3. Fred Bagley seconded the motion. The motion failed.

ARTICLE 4. Shall the Town transfer \$10,000 from the Town Shop Maintenance Fund to the Town Office Maintenance Fund for the purpose of constructing a historic kiosk at the former location of the Town Shop also known as the Old Town Hall?

Sara Tully gave an overview of Articles 4,5, and 6. Ann Singiser stated that the Town tried for many years to save the Old Town Hall but could find no justifiable use for it. She and Fred Bagley discussed the kiosk that the Historical Society would like to construct on the site of the Old Town Hall. In addition to the money from the Town, the Historical expects to contribute at least \$5,000 toward the project. Fred Bagley displayed a model of what the kiosk would likely look like and said that it would hopefully be installed before the summer tourism season. Discussion followed.

Ann Singiser made a motion to approve Article 4. Jody Wilcox seconded the motion. The motion passed unanimously.

ARTICLE 5. Shall the Town transfer \$10,000 from the Town Shop Maintenance Fund to the Town Office Maintenance Fund?

Jennifer Bagley made a motion to approve Article 5. Betsy Reddy seconded the motion. The motion passed unanimously.

ARTICLE 6. Shall the Town transfer the remaining balance of the Town Shop Maintenance Fund to the Contingency Fund and close out the Town Shop Maintenance Fund?

Tom Soriano made a motion to approve Article 6. Larry Courcelle seconded the motion. Gary Bannister asked what the contingency fund was. This was clarified by Richard Wilcox. The motion passed unanimously.

ARTICLE 7. To see if the Town will vote the Administrative portion of the budget to meet expenses and liabilities of the Town.

Selectboard Chair, Richard Wilcox made a presentation highlighting changes to the upcoming Budget. Increased expenses over the current year are up .2%. Dick further stated that the Town Garage Improvement Bond had a remaining balance of approximately \$34,000. As a result, \$19,000 of these funds would be used toward the upcoming principal payment. Without the excess bond funds, the increase would have been 1.8%

Tom Soriano made a motion to approve Article 7. The motion was seconded by Larry Courcelle. The motion passed unanimously.

ARTICLE 8. To see if the Town will vote the Community Infrastructure portion of the budget to meet expenses and liabilities of the Town.

Jennifer Bagley asked for an explanation of the bond reduction. Richard Wilcox gave the bond details. Judy Barone asked where the bond money is put? Sara Tully directed voters to the bond schedule in the town report which shows how much is still owed in principle and interest. Nancy Gondella further explained that the Town has to follow the specific bond schedule and that excess funds are sitting in an income bearing account that can only be expended for paydown of bond principle or qualified bond expenditures. Further discussion followed.

Tom Soriano made a motion to approve Article 8. Patty Lancaster seconded the motion. The motion passed unanimously.

ARTICLE 9. To see if the Town will vote the Public Safety portion of the budget to meet expenses and liabilities of the Town.

Larry Gold had questions about the Sheriff's Department and how much ticket income the Town earns. With unanimous consent, Deputy Dan Pennington presented information regarding the number of incidents, traffic stops, arrests, tickets and warnings written. Larry Gold was concerned that Mendon is gaining a reputation for giving out tickets. Richard Wilcox stated that the goal is to keep Route 4 safe and to help avoid fatalities. Further discussion followed. Brian Sell stated that the Rutland County Plan has statistics on Route 4 speed and safety.

Tom Soriano made a motion to approve Article 9. Betsy Reddy seconded the motion. The motion passed unanimously.

ARTICLE 10. Shall the Town appropriate \$1,500 for the support of ARC Rutland Area Serving Citizens with Developmental Disabilities?

Ross Almo, Executive Director described the services that ARC provides

Patty Lancaster made a motion to approve Article 6. Wanda Courcelle seconded the motion. The motion passed unanimously.

ARTICLE 11. Shall the Town appropriate \$1,200 for the Marble Valley Regional Transit District (The Bus)?

Lee Bizon, with unanimous permission from the voters, described the services provided by The Bus. Neil Langer asked if there is a fee to ride the bus. Lee said there is. Jennifer Bagley asked if there would be a conversion to electric busses. Lee stated they are in the process of testing this.

Jennifer Bagley made a motion to approve Article 11. Betsy Reddy seconded the motion. The motion passed unanimously.

ARTICLE 12. Shall the Town appropriate \$500 for the support of the Mendon Seniors?
Gary Sihler presented information regarding the services provided by the Mendon Seniors.

Gary Sihler made a motion to approve Article 12. Jody Wilcox seconded the motion. The motion passed unanimously.

ARTICLE 13. Shall the Town appropriate \$700 for the support of the RSVP Retires Senior Volunteer Program?

Wanda Courcelle presented information on the various programs offered through RSVP.

Wanda Courcelle made a motion to approve Article 13. Larry Courcelle seconded the motion. The motion passed unanimously.

ARTICLE 14. Shall the Town appropriate \$1,242 for Rutland Mental Health Services formerly Rutland Area Community Services?

Larry Courcelle spoke of the importance of supporting this article.

Betsy Reddy made a motion to adopt Article 14. Irene Gold seconded the motion. The motion passed unanimously.

ARTICLE 15. Shall the Town appropriate \$2,600 for the VNA and Hospice of the Southwest Region?

Betsy Reddy made a motion to approve Article 15. Phil Douglas seconded the motion. The motion passed unanimously.

ARTICLE 16. Shall the Town appropriate \$600 for the support of the Southwest Council on Aging?

Gary Sihler made a motion to approve Article 16. Gary Bannister seconded the motion. The motion passed unanimously.

ARTICLE 17. Shall the Town appropriate \$2,500 for the support of Wonderfeet Kids' Museum?

Jennifer Bagley spoke about the programs offered by the museum.

Patty Lancaster made a motion to adopt Article 17. Jody Wilcox seconded the motion.

Mary Rizk stated that she would like to see a lower level of support for the museum and made a motion to amend the level of support to \$1,000. Scott Bradley seconded the motion.

Irene Gold stated that the museum is a wonderful facility but \$2,500 seemed quite high in comparison to what other organizations were asking for. Betsy Reddy stated that it is hard for non-profits to make ends meet and that the museum is truly a great resource for the Town.

The motion to amend the level of support to \$1,000 failed.

The original motion passed.

ARTICLE 18. To elect all necessary Town Officers

The polls are open at the Mendon Town Office from 8:00 a.m. – 7:00 p.m.

ARTICLE 19. To transact any other legal business.

Phil Douglas asked that attendees wait a few minutes after the meeting was over so he and Deputy Pennington could set up blue lights so people who had parked across the street could make it safely to their vehicles.

Fred Bagley reminded people to monitor the Town Website and Facebook page for up to date information regarding the proposed AT & T Tower Project.

The Town Meeting adjourned at 8:05 p.m.

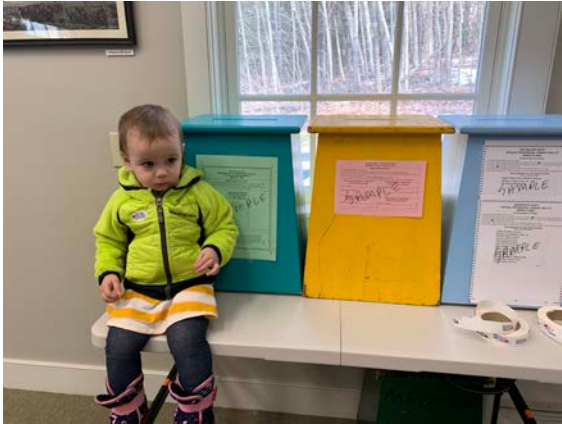
Respectfully submitted,
Richard Wilcox, Selectboard Chair
Christopher Corsones, Moderator
Nancy Gondella, Town Clerk

53 Voters attended this meeting.



Election Workers

Al Wakefield, Rich Carlson, Maggie Bush, Marie Conway, Lindsey MacCuaig and Michelle Erickson



Future voter of Mendon, Celeste Young, overseeing the ballot boxes at the Town Office.

TOWN OF MENDON REMOTE PUBLIC INFORMATIONAL MEETING NOTICE and AGENDA

The Selectboard for the Town of Mendon will hold a public informational meeting by electronic means on March 01, 2021 at 6:00 p.m. to discuss the Australian ballot articles on the 2021 Town Meeting Warning.

Information on how to access the remote hearing:

- By telephone: Dial 1 (408)650-3123. When prompted enter the meeting ID: 966-344-437
- By computer: Download meeting software here <https://global.gotomeeting.com/install/966344437> . Join meeting by clicking here <https://global.gotomeeting.com/join/966344437>. You may be prompted to enter a meeting ID: 966344437
- By smartphone, tablet, or other device: Download and open the GoToMeeting app. You may have to create a free account or sign into your existing account. Select the option to join meeting and enter the meeting ID: 966344437

Please review our "Informational Handout for Remote Public Meetings" to understand how this electronic meeting will be managed. If you wish to make a public comment but do not have the ability to comment remotely during the meeting, please email your comment(s) to Sara Tully – Town Administrator at mendonadmin@comcast.net.

To ensure smooth access, we recommend that you test your remote meeting software in advance of the meeting. **If you have difficulty accessing the meeting, please call 802-775-1662 or email mendonclerk@comcast.net**

AGENDA

1. 6:00 p.m. Call to order
2. Add/Delete items to the Agenda
3. Business: To review and discuss (public comment will be allowed after presentation of each article) the following:

To elect the following town officers:

Town Moderator for a 1 year term.

Selectboard Member for 2 years to complete a 3 year term.

Selectboard Member for a 3 year term.

Article 1 - Shall the Town authorize the Selectboard to set the rate of compensation for non-salaried employees and Town Officers appointed mid-term?

Article 2 - Shall the Town vote to approve the 2021-2022 Municipal Budget at \$1,211,999?

Article 3 - Shall the Town retain \$25,000 in surplus funds from the 2019-2020 budget to offset taxes to be collected in the 2021-2022 fiscal year?

Article 4 - Shall the Town transfer \$75,000 in surplus funds from the 2019-2020 budget to the Contingency Fund?

Article 5- Shall the Town appropriate \$1,500 for the support of ARC Rutland Area Serving Citizens with Developmental Disabilities to advocate for the rights of individuals with disabilities?

Article 6 - Shall the Town appropriate \$1,200 for the support of the Marble Valley Regional Transit District (The Bus) for public transportation for Mendon residents, visitors and surrounding communities?

Article 7- Shall the Town appropriate \$700 for the support of the RSVP Retired Senior Volunteer Program which allows older Americans the opportunity to apply their life experience to help meet community needs?

Article 8 - Shall the Town appropriate \$1,242 for the support of Rutland Mental Health Services formerly Rutland Area Community Services to ensure early intervention and mental health treatment and support as needed?

Article 9 - Shall the Town appropriate \$2,600 for the support of VNA and Hospice of the Southwest Region to provide services when in-home care is needed?

Article 10 - Shall the Town appropriate \$600 for the support of the Southwest Council on Aging to be a community force in creating and sustaining opportunities for elders and caregivers?

Article 11 - Shall the Town appropriate \$2,500 for the support of Wonderfeet Kids' Museum to foster curiosity and exploration, inspiring creativity and igniting the imagination of children through the power of play?

4. Discussion of other non-binding business.

5. 8:00 p.m. Adjourn

ACCESSING REMOTE MEETINGS

Remote Public Informational Meeting

As a result of COVID-19 and the restrictions put in place, Town Meeting will be different this year. The Selectboard will hold an informational meeting to give voters the opportunity to ask questions and make comments on the articles to be voted on. The public informational meeting will be conducted remotely via electronic means. The public will also be able to access and participate in the remote meeting by following the directions below.

All questions will be voted by Australian ballot this year. Voters may request an absentee/early ballot or vote in person at the Mendon Town Garage on Tuesday March 02, 2021.

Accessing the Meeting

- By telephone: Dial 1 (408)650-3123. When prompted enter the meeting ID: 966-344-437
- By computer: Download meeting software here <https://global.gotomeeting.com/install/966344437> . Join meeting by clicking here <https://global.gotomeeting.com/join/966344437>. You may be prompted to enter a hearing ID: 966344437
- By smartphone, tablet, or other device: Download and open the GoToMeeting app. You may have to create a free account or sign into your existing account. Select the option to join meeting and enter the meeting ID: 966344437

Please note that you may be muted or restricted from using any chat function until the public comment portion of the meeting.

Participation

Although the informational meeting is actually a Selectboard meeting, the Selectboard has made the decision to open up the meeting and have Chris Corsones, Town Moderator, facilitate the discussion. The board will follow its agenda and allow public attendees to participate through voice (audio) means where feasible or alternatively using any chat function during the designated public comment periods on the agenda and at other applicable times as needed. Initially, the meeting organizer will mute all participants. This is necessary to control background noise. The organizer will then unmute participants or allow participants to unmute themselves when invited to speak by the Moderator.

Please review the following guidelines:

- The Moderator will invite comment:
 - during the time designated on the agenda for public comment;
 - during any open public comment period, if applicable; and
 - other times as determined by the Moderator
- When a participant/attendee is unmuted, they must state their name before commenting.

When the Selectboard adjourns the hearing, the organizer will end the electronic meeting by closing the remote meeting software. Attendees will be automatically disconnected.

Minutes and other public records that were part of the meeting will be made available in accordance with VT's Open Meeting and Public Records Laws.

Warning
Town of Mendon Annual Meeting –March 2, 2021

The legal voters of the Town of Mendon are hereby notified and warned to meet at the Mendon Town Garage located at 157 Park Lane on March 02, 2021 with polls open from 8:00 am to 7:00 pm to transact the following business by Australian ballot:

To elect the following town officers:

Town Moderator for a 1 year term.

Selectboard Member for 2 years to complete a 3 year term.

Selectboard Member for a 3 year term.

- Article 1 - Shall the Town authorize the Selectboard to set the rate of compensation for non-salaried employees and Town Officers appointed mid-term?
- Article 2 - Shall the Town vote to approve the 2021-2022 Municipal Budget at \$1,211,999?
- Article 3 - Shall the Town retain \$25,000 in surplus funds from the 2019-2020 budget to offset taxes to be collected in the 2021-2022 fiscal year?
- Article 4 - Shall the Town transfer \$75,000 in surplus funds from the 2019-2020 budget to the Contingency Fund?
- Article 5- Shall the Town appropriate \$1,500 for the support of ARC Rutland Area Serving Citizens with Developmental Disabilities to advocate for the rights of individuals with disabilities?
- Article 6 - Shall the Town appropriate \$1,200 for the support of the Marble Valley Regional Transit District (The Bus) for public transportation for Mendon residents, visitors and surrounding communities?
- Article 7- Shall the Town appropriate \$700 for the support of the RSVP Retired Senior Volunteer Program which allows older Americans the opportunity to apply their life experience to help meet community needs?
- Article 8 - Shall the Town appropriate \$1,242 for the support of Rutland Mental Health Services formerly Rutland Area Community Services to ensure early intervention and mental health treatment and support as needed?
- Article 9 - Shall the Town appropriate \$2,600 for the support of VNA and Hospice of the Southwest Region to provide services when in-home care is needed?
- Article 10 - Shall the Town appropriate \$600 for the support of the Southwest Council on Aging to be a community force in creating and sustaining opportunities for elders and caregivers?
- Article 11 - Shall the Town appropriate \$2,500 for the support of Wonderfeet Kids' Museum to foster curiosity and exploration, inspiring creativity and igniting the imagination of children through the power of play?

Dated at Mendon VT on this 25th day of January, 2021

/s/ Richard Wilcox, Geoff Wells, Larry Courcelle

**SAMPLE BALLOT
ANNUAL TOWN MEETING
MENDON, VERMONT
MARCH 2, 2021**

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

MODERATOR	SELECTBOARD	SELECTBOARD
One year term Vote for not more than ONE	Three year term Vote for not more than ONE	Two years to complete Vote for not a Three year term more than ONE
RICH CARLSON <input type="radio"/>	BRYAN SELL <input type="radio"/>	LAWRENCE COURCELLE <input type="radio"/>
CHRISTOPHER CORSONES <input type="radio"/>	VALORIE TAYLOR <input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input type="radio"/>	(Write-in)
(Write-in)	(Write-in)	

TOWN ARTICLES

Article 1: Shall the Town authorize the Selectboard to set the rate of compensation for non-salaried employees and Town Officers appointed mid-term?	YES <input type="radio"/> NO <input type="radio"/>
Article 2: Shall the Town vote to approve the 2021-2022 Municipal Budget at \$1,211,999?	YES <input type="radio"/> NO <input type="radio"/>
Article 3: Shall the Town retain \$25,000 in surplus funds from the 2019-2020 budget to offset taxes to be collected in the 2021-2022 fiscal year?	YES <input type="radio"/> NO <input type="radio"/>
Article 4: Shall the Town transfer \$75,000 in surplus funds from the 2019-2020 budget to the Contingency Fund?	YES <input type="radio"/> NO <input type="radio"/>
Article 5: Shall the Town appropriate \$1,500 for the support of ARC Rutland Area Serving Citizens with Developmental Disabilities to advocate for the rights of individuals with disabilities?	YES <input type="radio"/> NO <input type="radio"/>
Article 6: Shall the Town appropriate \$1,200 for the support of the Marble Valley Regional Transit District (The Bus) for public transportation for Mendon residents, visitors and surrounding communities?	YES <input type="radio"/> NO <input type="radio"/>
Article 7: Shall the Town appropriate \$700 for the support of the RSVP Retired Senior Volunteer Program which allows older Americans the opportunity to apply their life experience to help meet community needs?	YES <input type="radio"/> NO <input type="radio"/>
Article 8: Shall the Town appropriate \$1,242 for the support of Rutland Mental Health Services formerly Rutland Area Community Services to ensure early intervention and mental health treatment and support as needed?	YES <input type="radio"/> NO <input type="radio"/>
Article 9: Shall the Town appropriate \$2,600 for the support of VNA and Hospice of the Southwest Region to provide services when in-home care is needed?	YES <input type="radio"/> NO <input type="radio"/>
Article 10: Shall the Town appropriate \$600 for the support of the Southwest Council on Aging to be a community force in creating and sustaining opportunities for elders and caregivers?	YES <input type="radio"/> NO <input type="radio"/>
Article 11: Shall the Town appropriate \$2,500 for the support of Wonderfeet Kids' Museum to foster curiosity and exploration, inspiring creativity and igniting the imagination of children through the power of play?	YES <input type="radio"/> NO <input type="radio"/>

Recognition of Service

Geoff Wells



Geoff Wells was originally appointed to the Selectboard in January 2014. He filled a Selectboard seat left vacant by the passing of Ira Pike in December 2013. Geoff completed 8 years of service on the Selectboard. Geoff also served the town in the capacity of Fire Warden from April 2015 to July 2020 completing 5 years in this capacity before transitioning the duties of Fire Warden to Seth Bridge by September 2020.

Geoff presented a common sensical approach to his decision making on the Selectboard. He brought many ideas to the table always thinking outside the box. Geoff's career as a property appraiser was valuable expertise as part of the Board of Civil Authority hearing property appeals.

In addition to his many roles in the Town Office, Geoff also serves the children in our community by volunteering as a coach for the Barstow Youth Club and for Barstow Memorial School. Geoff has coached many age levels of multiple sports, moving up through the grades with his daughter, Cassidy. He has volunteered his time over summers running informal soccer sessions. He was a member of the Barstow Youth Club board and is very active in the school community, always advocating for the children of Mendon and Chittenden.

The Town greatly appreciates his dedication and service to the Mendon Community.