

Town of Mendon

Selectboard

May 22, 2023

Members of Selectboard present: Val Taylor, Lisa Brooks

Town Officers and employees present: Sara Tully, Town Administrator & Health Officer

Visitors present: None

PEG TV was recording.

V. Taylor called to order at 5:33 PM at the Town Office

Agenda:

Motion by V. Taylor to approve the agenda with the addition of the approval of the 4/24/23 minutes and digitization of records. Motion seconded by L. Brooks. The motion passed.

Announcements Rep. Jim Harrison will attend the meeting on 6/26/23.

Administrative Matters

Selectmen's Orders were reviewed.

Motion by V. Taylor to approve orders in the amount of \$86,713.11 and payroll for \$1,769.75. Motion seconded by L. Brooks. The motion passed.

Motion by V. Taylor to approve the minutes of 5/8/23. Motion seconded by L. Brooks. The motion passed.

The approval of the 4/24/23 was tabled. S, Tully noted that a correction needs to be made where the minutes state L. Brooks seconded a motion when it should have stated S. Bridge. S. Tully will make that correction before the minutes are presented for adoption at the next meeting.

Public Comment None

Business

Recreation Playground Project S, Tully reported that the current status is the committee is gathering information on the total cost of the project meaning site work, cement footings and mulch. The company is booking into November. The Board previously appointed L. Brooks the clerk of the works to oversee the installation. She will not be available in November to take on that role. S. Tully will see if Liam Fracht-Monroe will be available to oversee that construction.

Highway Job Descriptions & Medical Card Policy The job descriptions have been updated and a draft of the medical card policy modeled from a VLCT policy. We will be accepting applicants that do not have their CDL

and sponsoring obtaining this certification through the Stafford Technical Center Program. Applicants are encouraged to apply regardless of whether they have a CDL. Brief discussion on whether Mendon's trucks have air brakes. The medical card policy is modeled after a VLCT policy and will be prepared for adoption before Mendon hires the new employees.

Digitization of Records N. Gondella presented a cost for a printer to digitize land records. The Board previously committed \$50K in ARPA Funds to pay for the digitization of record. This printer/scanner would be purchased for \$7,348.24 with the obligated ARPA Funds. Motion by V. Taylor to approve the purchase on a Cannon large capacity printer for \$7,348.24 for the digitization of land records. Motion seconded by L. Brooks. The motion passed.

The approval of the 4/24/23 was tabled.

The Chair adjourned the Selectboard meeting at 5:57 PM

V. Taylor called the Liquor Control Board Meeting to order at 5:58 PM. Motion seconded by L. Brooks. The motion passed.

Motion by V. Taylor to approve the Liquor License for Red Clover Services, Inc. Motion seconded by L. Brooks. The motion passed.

V. Taylor moved to adjourn the meeting at 6:07 PM. Motion seconded by L. Brooks. The motion passed.

Date Approved _____

Val Taylor

Sara Tully - Clerk of the Board

Lisa Brooks