

Town of Mendon

Selectboard

June 10, 2024

Members of Selectboard present: Val Taylor, Megan Smith

Town Officers and employees present: Sara Tully, Town Administrator & Health Officer

Visitors present: Lisa Brooks, Dennis Charles, Brian and Carol Gates, Justin Lindholm

V. Taylor called to order at 5:30 PM.

Pledge of Allegiance

Agenda:

Motion by V. Taylor to approve the agenda. Motion seconded by M. Smith. The motion passed.

Administrative Matters

Selectmen's Orders were reviewed.

Motion by V. Taylor to approve orders for 6/10 /24 for \$59,226.57. Motion seconded by M. Smith. The motion passed.

Motion by V. Taylor to approve the minutes for 5/15/24. Motion seconded by M. Smith. The motion passed.

Announcements:

Employment Opportunities: Highway Maintenance/Equipment Operator

Open Meeting Law Seminar, June 26th 5:30-7 PM in person at the RRPC and virtual option available. All public officials are encouraged to attend.

Grievance hearings June 17, 2024, 10 AM-2 PM please call office to make appointment.

There are new email addresses for Town Office staff. The town now has @mendonvt.gov addresses. The new emails can be found on the website at www.mendonvt.gov.

Barstow Unified Union School District Budget revote is June 12, 2024. Polls are open in Mendon at the Town Office from 8 AM – 7 PM and in Chittenden at the Town Office 9 AM- 7 PM.

Public Comment: None

Business

Survey Town Property J. Lindholm informed the Selectboard of a subdivision by HS Mendon LLC adjacent to the town garage property. In reviewing a survey map of the HS Mendon LLC properties there is a well located on that land that is tagged town well 1989. It is unclear who owns this well. It also appears to be approximately 180 feet from the southern line of the town garage property. The survey map indicates that the well is 70 feet South of this same line. Mark Courcelle, Courcelle Surveying Company, is working on the project. S. Tully recommended J. Lindholm contact Bill Ellis, former Road Commissioner, to see if he has any additional information about this well. The Selectboard will request HS Mendon LLC to further identify their boundaries. S. Tully will send a letter to HS Mendon LLC and Courcelle Surveying Company with a copy to the Mendon Planning Commission requesting the boundaries be identified and if they had any information about the ownership of the well.

Child Care Contribution Payroll Tax S. Tully provided an overview of the new childcare contribution payroll tax passed by the legislature which will go into effect July 1st. The childcare contribution payroll tax is .44%. In Mendon it is estimated to be approximately \$1535. Employers can require employees to pay up to 25% of this new tax. The select board requested a link be added to the website with information regarding the childcare contribution payroll tax. V. Taylor supported the town paying the .44% tax. M. Smith agreed. No action is necessary. The Selectboard will continue to evaluate the cost to the town in the FY26 budget cycle.

Hazard Mitigation Grant Applications S. Tully reported on a training course she attended regarding Hazard Mitigation Grants Applications. A municipality can submit more than one application. The Town will submit an application for the upsizing and replacement of the culvert at the intersection of Wheelerville Road and the Falls Road. S. Tully will work with Chris Baird, Road Commissioner, to identify additional projects that may qualify for a Hazard Mitigation Grant.

Law Enforcement M. Smith recapped a meeting with Constable Lema Carter where the day-to-day operations of law enforcement in Mendon was discussed. Effective July 1st, the Open Meeting Law has changes that include in-person options for public meetings. This will require scheduling law enforcement to attend meetings. The Rutland County Sheriff contract will be renewed July 1st. When the safety improvements to the Town Office are complete, less hours

will be utilized for office security. The town is exploring the cost for subcontracting law enforcement with additional agencies.

Office Security Project S. Tully requested a motion to approve 20% contingency funds be added to the Office Security Project and to appoint Jesse Bridge Clerk of the Works to make timely onsite decisions. The project is being funded with ARPA Funds. M. Smith agreed, but wanted to add that any expenses spent into these contingency funds would be reported at a Selectboard Meeting. Motion to add 20% contingency authorized to spend as needed to complete the project and to appoint Jesse Bridge, Clerk of the Works and authorized to approve the allocation of contingency funds and change orders as needed to complete the project and report these expenses and changes at the next Selectboard Meeting. Motion seconded by M. Smith. The motion passed.

Approval of Bookkeeper/Assistant Clerk to assist Zoning Administrator with administrative support M. Smith requested approval for Joy Hatfield, Bookkeeper/Assistant Clerk to provide administrative support in the Zoning Office until the end of FY24. The line item of Bookkeeper/Assistant Clerk is currently \$2,945 under budget. Motion by V. Taylor to authorize Joy Hatfield to provide administrative support to the Zoning Office with 12 hours per bi-weekly pay period until June 30th. Motion seconded by M. Smith. The motion passed.

V. Taylor moved to adjourn the Selectboard meeting at 6:22 PM. Motion seconded by M. Smith. The motion passed.

Date Approved _____

Val Taylor

Sara Tully - Clerk of the Board

Megan Smith