



# TOWN OF MENDON

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## Town of Mendon

### Open Meeting Law Complaint Policy

Open Meeting Law complaints directed to the Town of Mendon must be filed with the Town Clerk by e-mail at [Clerk@mendonvt.gov](mailto:Clerk@mendonvt.gov) or to Mendon Town Clerk, 2282 US Route 4, Mendon, VT 05701

A completed Town of Mendon Open Meeting Law Violation Complaint Form must be submitted to the Town Clerk. The written notice of complaint must allege a specific violation of the Open Meeting Law, identify the public body that committed the alleged violation, and request a specific cure of such violation.

Upon receipt of the written notice of alleged violation, the public body will respond publicly to the alleged violation within 10 calendar days by:

- acknowledging the violation of this subchapter and stating an intent to cure the violation within 14 calendar days; or
- stating that the public body has determined that no violation has occurred and that no cure is necessary.

Failure of a public body to respond to a written notice of alleged violation within 10 calendar days will be treated as a denial of the violation for purposes of enforcement of the Open Meeting Law.

A copy of the Open Meeting Law can be found at [www.mendonvt.gov](http://www.mendonvt.gov).

Date adopted: 11/6/24

Megan Smith

Seth Bridge