

Town of Mendon

Selectboard

March 24, 2025

Members of Selectboard present: Megan Smith, Seth Bridge, Sarah Buxton

Town Officers and employees present: Sara Tully, Town Administrator,

Rutland County Sheriff Deputy is present.

Visitors present: Fred Bagley, Justin Lindholm, Brian Gates, Carol Gates, Dick Howe

M. Smith Chair called the meeting to order at 6:02 PM at the Town Office.

Pledge of Allegiance.

Agenda: No changes to the agenda.

Administrative Matters

Selectmen's Orders were reviewed.

Motion by M. Smith to approve orders for 3/20/25 in the amount of \$284,422.40 and payroll for 3/18/25 \$20,013.70. Motion seconded by S. Buxton. The Selectboard unanimously approved the motion.

M. Smith moved to approve the minutes for 3/10/25. Motion seconded by S. Buxton The Selectboard unanimously approved the motion.

Conflict of Interest and Purchasing Policy 2025 adopted 3/10/25 and prepared for signatures. Motion by M. Smith to adopt and sign the Conflict of Interest and Purchasing Policy 2025 . S. Buxton seconded the motion. The Selectboard unanimously approved the motion.

Announcements: Roads are posted with seasonal restrictions. Wheelerville Road is closed to residential traffic only.

Public Comment: None

Business:

AOT Annual Financial Plan and Certification Motion by M. Smith to approve the AOT Annual Financial Plan and certification. S. Buxton seconded the motion. The Selectboard unanimously approved the motion.

Journeys End Erosion Control and Road Reconstruction Project Bid Presentation and Notice of Award S. Tully recapped the bid opening was conducted on March 18, 2025. The town received four bids; Mosher \$225,805.50, Markowski \$210,681,394, Hunter \$186,131, and Davenport \$171,125. References were checked on Davenport Excavating LLC. Chris Baird recommends accepting Davenport's bid. Motion by S. Buxton to award the Journeys End Erosion Control and Road Reconstruction contract to Davenport Excavating LLC for \$171,125 and authorize M. Smith to sign necessary paperwork to move the project forward. Motion seconded by S. Bridge. The Selectboard unanimously approved the motion.

Notch Road Projects C. Baird has been working with VTRANS District 3 to determine the scope of work for the Notch Road projects and apply for funding under the Class 2 Roadway & Structures Grant. S, Tully and C. Baird will submit applications by April 15th.

Appointment of Officers S. Tully recapped the offices for appointment with candidates that have expressed interest in filling the roles. Motion by M. Smith to appoint:

Road Commissioner (one year)	Chris Baird	3/31/26
Road Commissioner Admin. (one year)	Sara Hebert Tully	3/31/26
Town Service Officer (one year)	Mary Ann Gaherty-Reich	4/14/26
Planning Commission (four years) (7 member board)	Fred Bagley Sarah Buxton	3/31/29 3/31/29
Energy Committee (four years)	Fred Bagley	3/31/29
Zoning Board of Adjustment (three years)	Therese Corsones Susannah Loffredo	3/31/28 3/31/28
Town Recreation (four years)	Trish Molloy Steven Molloy	3/31/29 3/31/29

Cemetery Commission (one year)	Val Taylor	3/31/26
	Chris Baird	3/31/26
	Bruce Peacock	3/31/26
Emergency Management (two years)	Lema Carter	3/31/27
E911 Coordinator (two years)	Jesse Bridge	3/31/27
Rutland Regional Emergency Management Committee (one year)	Lema Carter	3/31/26
	Val Taylor	3/31/26
Town Health Officer (three years)	Trish Molloy	4/30/28
Otter Creek Communications Union District Representative (one year)	Larry Courcelle	3/31/26

Motion seconded by S. Bridge. S. Buxton chose to abstain from the vote as she is one of the appointees. Motion passed by M. Smith and S. Bridge.

Facility Use Agreement for BYC Motion by M. Smith to approve the Facility Use Agreement for the Barstow Youth Club to utilize the Mendon Recreation Area for baseball and to waive the associated fee. Motion seconded by S. Bridge. The Selectboard unanimously approved the motion. S. Tully reported she has not yet been contacted by Rutland Little League that also uses the Mendon Recreation Area.

Speed Limit Reduction Request for VTRANS F. Bagley presented a letter to VTRANS requesting the speed be reduced on US Route 4 in the Village District from Townline Road to the corner past Meadowlake Drive. Mendon representatives have been working with the Rutland regional Planning Commission to draft the letter of request. Mendon is also asking the Rutland Town Selectboard to support a speed reduction request from the intersection by Home Depot to the Town Line Road intersection in Rutland Town. Rutland Town is discussing the matter at their Selectboard Meeting scheduled for Tuesday March 25th. The Selectboard agreed to sign the letter and submit it to VTRANS.

Ordinance and Policy Update & Review S. Buxton provided an overview of work completed thus far and the ordinances and policies that may be ready to move forward at the next meeting. This includes the Animal Control Ordinance, Records Retention Policy, the adoption of a consolidated fee structure, Video Surveillance Policy. S. Tully also added Highway Policies that C. Baird has updated which include the Hazardous Communication Policy, Lock Out Tag Out Policy and the Personal Protective Equipment Policy.

M. Smith moved to adjourn the Selectboard meeting at 6:27 PM. Motion seconded by S. Buxton. The motion passed unanimously.

Motion by M. Smith to convene the Liquor Control Board Meeting at 6:27 PM

1. Liquor Licenses:

- a. The Vermont Inn –1st Class Restaurant/Bar License and 3rd Class Hotel License

Motion by M. Smith to approve the 1st Class Restaurant/Bar License and 3rd Class Hotel License

For the Vermont Inn. Motion seconded by S. Bridge. The Selectboard unanimously approved the motion.

M. Smith moved to adjourn the Liquor Control Board Meeting at 6:28 PM. Motion seconded by S. Buxton. The Selectboard unanimously approved the motion.

Date Approved _____

Megan Smith

Sara Tully - Clerk of the Board

Seth Bridge

Sarah Buxton