

Town of Mendon

Special Selectboard Meeting

September 22, 2025

Members of Selectboard present: Seth Bridge, Sarah Buxton

Town Officers and employees present: Sara Tully, Town Administrator

Rutland County Sheriff Deputy is present.

Visitors present: Wanda Courcelle, Fred Bagley, Justin Lindholm

S. Bridge, Vice- Chair, called the Special Meeting to order at 5:32 PM at the Town Office.

The Pledge of Allegiance.

Agenda:

Motion by S. Bridge to approve the agenda with the tabling of the cybersecurity policy. Motion seconded by S. Buxton and passed.

Administrative Matters:

Motion by S. Bridge to approve payroll for 9/15/25 in the amount of \$14,169.66 and orders for 9/22/25 in the amount of \$54,292.78. Motion seconded by S. Buxton and passed. Discussion regarding discrepancy in payroll amounts. Motion amended by S. Bridge to approve payroll for 9/16/25 in the amount of \$10,158.09, or whichever amount is correct. Motion seconded by S. Buxton and passed.

S. Buxton moved to approve minutes for September 8th and September 16th. Motion seconded by S. Bridge passed.

Announcements:

Reminder to sign up for "Text My Gov" for up-to-date town information. Instructions available on the town website.

Public Comment: None

Business:

Town Office Facility Use Agreement The Democratic Caucus requested use of the town office and waiver of facility fees. The Selectboard discussed fee waivers for political parties; consensus to waive facility fee for any major party organizing locally in 2025, but not the sheriff fee. S. Bridge moved to waive the facility fee for the Democratic Caucus and prospectively for any other major party organizing locally in 2025. Motion seconded by S. Buxton and passed.

Route 4 Safety – Speed Limit Reduction S. Tully reported on successful effort to lower the speed limit on Route 4 from 45 to 40 mph. The Selectboard recognized Fred Bagley, Sara Tully and others for their work. There was a discussion on next steps, including timing for radar speed feedback device requests and updating the

traffic ordinance. The Town received the Certificate from the state lowering the speed limit from Townline Road in Mendon to Medway Road. Municipal enforcement begins once signs are posted and the Town of Mendon Traffic Ordinance is amended. In the meantime, enforcement would be written under that state code for enforcement.

Policy Adoption The Cybersecurity policy tabled. J. Bridge submitted two policies for consideration. The Small Credits Policy and Tax Collection Policy (Elimination of Small Amounts) was presented and explained. Motion by S. Buxton to adopt the Small Credits Policy and Tax Collection Policy (Elimination of Small Amounts). Motion seconded by S. Bridge and passed.

Fiscal Year 2027 Budget S. Tully provided an overview of budget process and timeline. Most budget work to be completed by end of December; formal approval in January. W. Courcelle requested the petition for appropriation requests be reconsidered. Appropriation requests and petition policy to be discussed at next meeting.

Employment Evaluation S. Buxton recapped that on September 16th, the Selectboard increased the hourly rate of the Mendon Road Commissioner by \$3.66 per hour. That was an error, and S. Buxton moved that the action that was approved on September 16th, to increase the hourly rate of the Mendon Road Commissioner by \$3.66 cents per hour and instead move that we increase the hourly rate of the Mendon Road Commissioner by \$2.63 cents per hour which is the amount that should have cited Motion seconded by S. Bridge and the motion passed.

S. Bridge moved to adjourn the Selectboard Meeting at 6:18 PM. Motion seconded by S. Buxton. The motion passed.

Date Approved _____

Seth Bridge

Sara Tully - Clerk of the Board

Sarah Buxton