

MENDON RECREATION COMMITTEE MEETING

MINUTES

DRAFT

In-Person & Virtual

Monday, December 8, 2025, 5:30pm

Location: Mendon Town Office – 2282 US Route 4, Mendon, VT 05701

Attendees: Trish Molloy, Steve Molloy, Lisa Brooks, Leighton Thayer and Jesse Bridge – Town Clerk.

Members of the Public: None

Meeting Called to Order at 5:31pm.

No additions/deletions to the agenda.

Minutes from October 14, 2025, meeting approved.

Business:

Playground Inspection: Leighton informed committee that there were no major issues with the inspection process, a note was made that woodchips around the play structure are frozen. It was mentioned that part of the process should be to include the trail. It was discussed that Jesse will update the inspection form with trail information, the form will also be available to Committee Members in both an electronically and in hard copy format to make the process easier.

Winter Event:

Date for event: Will be February 28, 2026, with a bad weather date of March 1, 2026, from 2-5 PM, this was discussed that this would be a good date since Town Meeting is March 3, 2026. Committee can send information concerning event out with the mailing for Town Meeting which will increase the chance of people seeing and reading the flyer.

Event Name, flyer and advertising strategies: Several names for the event were discussed; two names will be present to the Selectboard for review – Mendon Frost & Fire and Mendon Winter Celebration. Committee likes Mendon Frost & Fire, which suits the theme of the event. Jesse will create a flyer after name of event is approved. A discussion on ways to maximize social media (Front Porch, Facebook, Email blasts and other electronic methods), mailings (with the Town Meeting mailing) and a target mailing to the Barstow students from “speed pass”. Also putting flyers up at local business.

RSVP and Email account: The date for a soft RSVP is January 21, 2026. Jesse will investigate setting up a dedicated Recreation email account that will serve as a more streamlined means of communication for the Committee and the public. RSVP will be in one location.

Local business participation: A discussion of ways to attract local business to sponsor, participate and/or make donations to the event – a letter will be written (by Jesse) to bring to local business request their participation in one or all of the above sponsorship, a list of local home type business will be generated so that they can receive calls requesting above (a script will be written so that uniformity is maintained).

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Budget for Event: A discussion of items needed to be purchased and an estimated cost, such as postage, advertising, refreshments, saucer sleds, decorations, games and activities, prizes, hay bales, paper goods, coolers and other items, with a total of \$1200.00. A final total will be determined closer to the event dependent on the RSVPs.

Other Discussions: Leighton and Steve discussed the construction of a “snow hill” and the fire pit. Trish discussed refreshments, hot coco, water and granola type bars.

Trish will request being put on the Selectboard agenda for the December 15, 2025, meeting to present budget, event name and an event update.

Next meeting is January 12, at 5:30pm Mendon Town Office.

Trish called for adjournment of meeting at 6:41pm.

Submitted by Lisa Brooks – Secretary

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