

Mendon Zoning Board of Adjustment  
2282 US Route 4  
Mendon, VT 05701

September 15, 2024  
(sent via email only to: [Louis Altobell <laaltobell@gmail.com>](mailto:Louis.Altobell@gmail.com)

Anthony and Louis Altobell  
177 North Chuech St.  
Rutland , VT 05701

**Re: Application for a Conditional Use Permit to Construct a Seasonal Dwelling in  
Wheelerville Zoning District (Tax Map No. 08, Block 03, Lot 40.11) HEARING  
SCHEDULED FOR SEPTEMBER 30, 2025**

Dear Messrs. Altobell,

I am writing to you as the Chair of the Mendon Zoning Board of Adjustment (“ZBA”) to follow up on your conversations with Greg Smith, the Zoning Administrator of the Town and your Application referenced above. I am sending this to you and the Zoning Administrator by email instead of certified mail or regular USPS mail to get it to everyone as soon as possible. I request that you agree to accept all notices and communication from the ZBA by email. Attached is a copy of the Notice of Hearing on the above referenced application for a conditional use permit concerning your property on Norham Road in Mendon. The hearing has been set for September 30, 2025 at 5:30 p.m. The hearing will be held at the Mendon Town Hall, if you can't make the hearing in person, you may join the hearing remotely. The link will be published on the Town's website – <https://mendonvt.gov/>.

Please be advised that pursuant to Section 1401 of the Mendon Zoning Ordinance, you are required to notify all owners of property that is adjacent to the premises subject to the application, that a hearing has been set on the application for a conditional use permit. You can get the names and addresses of the persons that own the properties adjacent to yours from the Town Clerks office.

The Notice of Hearing must be sent to the Neighboring Properties owners by certified mail, return receipt requested **or** by regular mail with a sworn certificate of service indicating that it was mailed to the last known addresses. In hand personal service will also be sufficient. **Proof of such service will be required at the hearing.** Given the necessary fifteen (15) day notice and the availability of board members, June 27th is the earliest the hearing could be held.

Additionally, you should post a copy of the attached Notice of Hearing at the property, so that it is visible from Norham Rd.. The Notice has been published in the Rutland Herald. I will also request that the Town Clerk post the notice at the Town Offices, the Town Website and DePalo Coffee.

Please sign below to indicate your agreement to accept email notices and correspondence from the ZBA concerning all matters related to this application for a Conditional Use Permit and email me a signed copy.

In the event you have any questions, please do not hesitate to contact me.

Jack Kennelly

John J. Kennelly  
802 770-2441  
[kennelly@vermontcounsel.com](mailto:kennelly@vermontcounsel.com)

I agree to accept all notices and correspondence from the ZBA related to this application for a Conditional Use Permit via email at- [Louis Altobell](mailto:Louis.Altobell@vermontcounsel.com)  
[<laaltobell@gmail.com>](mailto:<laaltobell@gmail.com>)

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Louis Altobell

Anthony Altobell

JJK/clv

Cc: The Mendon Zoning Board of Adjustment Members (via email only)  
The Mendon Town Clerk (via email only)  
Greg Snith (via email only)